

Florida Agricultural and Mechanical University
Board of Trustees



Budget and Finance Committee
Grand Ballroom
February 6, 2013
Time: 1: 00 p.m. – 2:00 p.m.

Budget and Finance Committee Members:

Trustee Rufus Montgomery, Chair
Trustee Kelvin Lawson
Trustee William Jennings
Trustee Narayan Persaud
Trustee Cleve Warren
Trustee Karl White

Agenda

I. Call to Order

Chairman Rufus Montgomery

Action Items

II. Approval of Minutes – October 31, 2012

Chairman Rufus Montgomery

III. Approval of a Fee Increase for the Child Care Center

Vice President William Hudson, Jr.

IV. Approval of Amendments to the FY 2012-13
Operating Budget

Interim Vice President Joseph Bakker

V. Approval of University Auxiliary Facilities
Operating Budgets with Revenue Bonds

Interim Vice President Joseph Bakker

Information Items

VI. Updates

a. Budget Updates

FY 12-13 Operating Budget
Auxiliary Trust Fund Balances
College of Law Bar Review Preparation Fee
Athletics' Budget

Interim Vice President Joseph Bakker
Interim Vice President Joseph Bakker
Provost Rodner Wright
Athletic Director Derek Horne

b. Governmental Relations Overview

Director Tola Thompson

c. Invitation to Negotiate for Dining Services

Interim Vice President Joseph Bakker

d. Upcoming Contracts over \$100,000

Interim Vice President Joseph Bakker

e. Contracts over \$100,000

Interim Vice President Joseph Bakker

II. Approval of October 31, 2012 Minutes

**FLORIDA A&M UNIVERSITY
BOARD OF TRUSTEES
BUDGET & FINANCE COMMITTEE
GRAND BALLROOM
SUMMARY MINUTES**

OCTOBER 31, 2012

Committee Members Present: Trustee Rufus Montgomery (Chair); Trustee Kelvin Lawson; Trustee William Jennings; Trustee Narayan Persaud; Trustee Cleve Warren; and Trustee Karl White (by telephone).

Others Attending: Trustee Solomon Badger; Trustee Torey Alston; Trustee Charles Langston; Trustee Belinda Shannon (by telephone), Trustee Marjorie Turnbull, Trustee Marissa West; Trustee Spurgeon McWilliams, Interim President Larry Robinson; Provost Rodner Wright, Vice President Richard Givens; Vice President Thomas Haynes; Vice President William Hudson, Jr.; Interim Vice President Ken Redda, Director Derek Horne; Director Tola Thompson; Attorney Linda Barge-Miles, Attorney Shira Thomas; Attorney David Self, Chief Information Officer Sharon Saunders; Assistant Vice President Nellie Woodruff; Assistant Vice President William Featherstone, Interim Budget Director Alice Williams and Ms. Ora Mukes, Assistant to the President.

Chairman Montgomery called the meeting to order at 10:15 A.M. Ms. Jackye Maxey, Assistant Vice President for Administrative Affairs was recognized to call the roll. A quorum was established.

Afterwards Chairman Montgomery welcomed Trustee Persaud as a new member of the Committee and asked if he had comments. Trustee Persaud remarked that he is looking forward to serving on this committee.

Approval of Minutes – August 15, 2012

Chairman Montgomery asked for approval of the minutes for August 15, 2012. Trustee Warren made a motion to approve the minutes, and it was seconded by Trustee Lawson. The motion carried.

Approval of the Notice to Amend Regulation 1.021 – Authority of the President

The Committee heard from Attorney Shira Thomas, Deputy General Counsel who presented the Notice to Amend BOT Regulation 1.021- Authority of the President. This amendment deletes the phrase "and other appropriate University personnel" and specifically adds the Director of Purchasing and the Dean of Students as individuals that are authorized to serve as the President's designee when deemed necessary to effectively and efficiently administer to the University.

Trustee Warren made the motion to approve Regulation 1.021 for notice and adoption after the expiration of the thirty (30) day notice period, provided there are no public comments, in accordance with the Florida Board of Governors' Regulation Development

Procedure dated July 21, 2005. The motion was seconded by Trustee Lawson. The motion carried.

Approval of a Fee Increase for the Child Care Center and the Establishment of a Student Green Fee

Dr. William Hudson, Vice President for Student Affairs presented the request to increase the monthly fees at the Child Care Center. On July 18 and 25, 2012 the University Student Fee Review Committee held hearings to consider requests by departments/organizations to increase or establish new activity and service fees.

The Child Care Center is requesting a \$25 monthly fee increase for students and a \$50.00 monthly fee increase for others (staff/community). The purpose of this fee increase is to cover the operational costs at the Child Care Center. The Center has not increased fees since FY 2007-08. The increase in utilities, maintenance and supplies coupled with the 3% salary increase and a reduction of funds from the SGA has impacted the delivery of services.

This request has been tabled until the Committee receives the following information:

- The amount that parents are currently paying?
- What percentage of the operation does the fee cover?
- What are the income levels of the parents?
- What percentage of the operation should the fee cover?
- Clarity on the request (i.e., what is the fee increase amount)

Next Dr. Larae Donellan, the advisor to the FAMU Green coalition provided an overview of the request to establish a Student Green Fee. She stated that this is a student run initiative and that an office will be established to oversee this initiative. All funds collected through the Student Green Fee must be used to support an educational, structural, research, or service-learning project to improve energy efficiency, sustainability, or environmental literacy of the FAMU community. She also noted that the fee is only approved for three years. After three years, the students would have to vote on the amount for this fee.

During the 2011-12 academic year, the SGA Senate passed a bill to hold a referendum to determine the student body's interest in a Green Fee Fund. Seventy-two percent (72%) of the students voting in campus elections supported the resolution modeled after other SUS institutions. Trustee West stated that she appointed four students to this committee and the students approved the fee.

The University Fee Committee recommended the establishment of a Student Green Fund Fee of up to \$1.00 per credit hour. For the first three years, students will be charged \$.50 per credit hour.

Chairman Montgomery noted that he is personally opposed to anymore fee increases and had questions about the wording of the language related to the amount that the students would be paying.

Trustee Lawson asked if it was possible to fund this initiative from other sources. He suggested that they work with the Division of Sponsored Research. Dr. Donellan replied

that she did not believe that other funds were available for this type of initiative. President Robinson stated that the faculty looks for these types of opportunities, but the Student Green Fee funds will allow us to do special things.

Trustee Warren made the motion to approve the establishment of the Student Green Fee and it was seconded by Trustee Jennings. The motion carried. After the motion, Chairman Montgomery called for a voice vote on the motion. The following trustees voted yes: Trustees Jennings, Persuad, Warren and White. Trustees Montgomery and Lawson voted against the establishment of the Student Green Fee.

Approval of Amendments to the FY 2012-2013 Operating Budget

The Committee then heard from Ms. Jackye Maxey who presented twelve (12) amendments to the operating budget.

Prior to giving her presentation, Ms. Maxey noted that the enrollment decline will have an adverse impact on the total fee revenue. The University anticipates a reduction of approximately \$6 million in student fee revenue. This negative impact will be absorbed by using excess fee revenue from last fiscal year.

Staff will continue to monitor and analyze the revenues and collections and recommend appropriate action as needed. An update will be provided in February 2013.

Ms. Maxey also stated that the University Budget Planning Council has begun meeting again. This Council is appointed by the President and conforms to the decision-making standard endorsed by SACS. The Council is charged with providing the President effective planning and budgeting recommendations to accomplish the University's goals and objectives. Members of the Council include faculty, staff, and students.

The University Budget Planning Council discussed and recommended the first eleven (11) budget amendments and the twelfth budget amendment was recommended by the Student Government Association and the Vice President of Student Affairs.

The twelve (12) amendments to the operating budget total \$37,485,900.

- 1. General Revenue -1,796,508:** These are additional general revenue funds that were allocated to the universities by the Board of Governors. This allocation was received after the Board of Trustees approved the preliminary operating budget in June. These funds are for Student Financial Assistance (**\$624,417**) and for Risk Management Insurance (**\$1,172,091**).
- 2. Certified Forwards- \$3,259,478:** These are outstanding commitments from the prior year's E&G budget which have not been paid as of June 30th.
- 3. Carry Forward - \$10 million:** Pursuant to section 1011.45, Florida Statutes, "unexpended amounts in any fund in a university current operating budget shall be carried forward and included in the balance forward for that fund in the approved operating budget for the following year". As of July 1, 2012, the reported E&G fund balance was \$59,614,417.

The University is requesting to allocate \$10 million for the following non-recurring items:

- **\$3,290,000** for legislatively earmarked funds;
- **\$1.4 million** for tuition differential uses;
- **\$750,000** for information technology enhancements;
- **\$2.5 million** for Infrastructure/Utilities/Roofing/Capital Renewals **(including \$1.1 million for the 800-bed housing project)**;
- **\$400,000** for campus security issues;
- **\$1million** for Instructional Cost Requirement/Faculty Lines;
- **\$400,000** for Leave Payout Reserve; and
- **\$260,000** for contingencies

4. Prior Year Encumbrances - \$2,349,519: These are outstanding commitments from the prior year for the non-E&G funds. These commitments will be paid in the current year from the following funds.

• Auxiliary Enterprises	\$1,639,420
• Concessions	\$ 8,376
• Technology Fee	\$ 143,314
• Student Activities	\$ 502,346
• Financial Aid	\$ 41,211
• FAMU DRS	\$ 14,852

5. University Commons Repair & Restoration Fund - \$400,000: The current heating, ventilation and air conditioning system at the Student Services Center is inadequate. Funding is requested to expand the air cooling capacity on the second floor. The estimated completion date is February 2013.

6. Parking Services Repair & Renovation Fund- \$280,000: The third deck of the parking garage needs to be repaired and is considered unsafe by Walker Restoration Consultants. Funding is requested to repair the parking garage. The estimated completion date is February 2013.

7. Housing Debt Service Fund- \$884,799: Funds are needed to make the interest payments on the housing bonds series 2012A for the 800 bed residential hall. The housing bonds for the 800 bed housing project were sold on July 11, 2012 and the funds were received on July 26th. The bonds were sold after the BOT voted on the budget.

8. College of Law Bar Review Preparation Fee - \$480,000: Budget authority is requested to cover expenditures associated with students taking bar review courses. Revenues are generated from the \$2,400 fee that each student is charged during their final year of Law School. This fee was approved by the Board of Trustees and the Board of Governors. The fee went into effect during the fall 2012 semester.

9. Pass through Funding - \$9,968,184: These are funds that are held by the University as a fiscal agent for others. These funds include but are not limited to: *book vouchers, student organization accounts, student fees, sales tax*

collections, private designated loans/scholarships, bid deposits, etc. Budget authority is requested to expend these pass through funds.

10. Housing Construction for 800-bed project (Housing Trust Fund) - \$3,000,000: These additional funds will be used to supplement the \$44 million from bonds for the 800-bed housing project.

11. Housing Construction for 800-bed project (Auxiliary Trust Fund) - \$4,300,000: These additional funds will be used to supplement the \$44 million from bonds for the 800-bed housing project.

12. Carry Forward - \$767,412 (Activity & Service Fund): These are unexpended and uncommitted balances from previous years. Pursuant to section 1009.24 (10) (b), F.S. "unexpended funds and undisbursed funds remaining at the end of a fiscal year shall be carried over and remain in the student activity and service fund and be available for allocation and expenditure during the next fiscal year".

Trustee Warren expressed concern about the University using \$884,799 from the Housing Debt Service Fund to make the interest payments on the housing bonds series 2012A for the 800 bed construction project. Mr. Vinod Sharma explained that we had the option of paying the interest payments from the bond or from the Housing Trust Fund. This trust fund was the only viable source to make the interest payment. Mr. Sharma also noted that the second interest payment would be due in July 2013. Mr. Chris Kinsley from the Board of Governors noted that the University has to make these payments for one year.

Trustee Warren also questioned the use \$7.3 million from the Housing and Auxiliary Trust Funds to supplement the \$44 million in bonds for the construction of the 800 bed construction project. He remarked that the University should be using these funds to maintain our facilities.

Chairman Montgomery indicated that it is his intent that moving forward we will work on the budget at a greater level of detail in May 2013. He wants each Trustee to have a better understanding of the budget.

Chairman Montgomery and Trustee Langston asked staff to provide answers to the following questions about the College of Law Bar Review Preparation Fee:

- How much is the bar review course?
- Does the fee cover the entire cost of this course?

Trustee Lawson made the motion to approve the amendments to the operating budget and it was seconded by Trustee White. The motion carried.

Informational Items

Board of Governors Update

During the September 2012 Budget and Finance Committee, a member of the committee requested a conversation with staff from the Board of Governors' (BOG) Office to discuss their efforts in working with the Legislature to protect the universities from further reductions and get appropriate funding.

Several Trustees expressed concern about the budget reductions taken over the last five (5) years. Trustee West noted that the students are really concerned as well.

Mr. Chris Kinsley, Director of Finance and Facilities shared information on the Board of Governors' (BOG) efforts to defend the state universities against the \$300 million reduction and their commitment to advocate strongly for reinstatement of these funds. He also indicated that the BOG is looking for accountability measures to move the entire state university system forward.

Mr. Kinsley thanked the BOT for allowing President Robinson to serve on the Facilities Task Force. He also acknowledged that FAMU, FSU and UF have the most critical needs because of the age of our respective institutions.

Chairman Montgomery thanked Mr. Kinsley for coming to address the committee.

FY 2013-2014 Legislative Performance-based Funding Initiative (Legislative Budget Request)

Chairman Montgomery tabled this agenda item since Provost Wright presented this item earlier today during the Academic Affairs Committee meeting. Also the BOG has acknowledged that since the submissions from the universities were so diverse, they have asked three (3) universities to discuss the process they used to develop their request at the November Budget & Finance Committee meeting. All of the other submissions will be held until they can gauge the reaction of the Committee. All of the universities will have an opportunity to make revisions to their submissions.

Athletics' Budget Update

Mr. Derek Horne provided an update on Athletics' budget. Below is a summary of his presentation:

- He was encouraged by the attendance at the home games.
- The enrollment decline and not having the band perform during half time has negatively impacted the revenue.
- Season ticket sales are in line with last years.
- The men and women's Cross Country teams won the MEAC championships this past weekend.
- They are working on a guarantee game with Ohio State University next football season.
- Athletics received \$900,000 for guarantee games this year.
- Will continue working on other guarantee opportunities.

Chairman Montgomery asked if the annual deficit will be eliminated next fiscal year. Mr. Horne responded that they are committed to eliminating the annual deficit by increasing marketing efforts and revenue. They will also reduce expenditures.

Trustee Langston stated that the Athletics department needs to do whatever it takes to end next fiscal year in the black. Trustee Lawson commented that the Athletics department did a good job this year in spite of the not having the band. He also noted that he would like to see the department in the black next fiscal year. He also stated that the football team needs to improve their performance on the field. Trustee West remarked that there were a lot of ideas offered at the University Budget Planning Council meeting. She would like to know if the Athletic department has reviewed these ideas.

Trustee White noted that he also appreciates the effort to get Athletics in the black next fiscal year. He asked Mr. Horne to talk with other universities to see how they are managing their operations.

Trustee Warren inquired about how we are covering the deficit for Athletics. President Robinson stated that we are using funds from the Auxiliary Trust Fund.

Dr. Robinson thanked fans and students for their support this football season.

Governmental Relations Overview

Chairman Montgomery requested that this presentation be postponed until the next Board meeting.

Contracts over \$100,000

Ms. Jackye Maxey provided an overview of the two contracts that have been executed since the last Board meeting.

- **Gordon Food Service:** FAMU DRS contract for food and associated food products. The contract amount is \$120,000 and the term for this contract is August 17, 2012 to June 30, 2015.
- **Allegiant Air LLC:** The Athletics Department contracted with Allegiant Air LLC for five (5) charter flights for the 2012 football season: *Nashville, Tennessee; Oklahoma City, Oklahoma; Wilmington, Delaware; Sterling, Virginia and Greensboro, North Carolina.* The contract amount is \$352,022 and the term for this contract is July 15, 2012 to December 31, 2012.

Signing Authority for Contracts

During the August committee meeting, there was a lengthy discussion related to signing authority for contracts, Chairman Montgomery requested that staff look at the signing authority for contracts and report back at the next meeting.

Attorney Shira Thomas provided the following information in response to this request:

- A matrix showing the contracting authority for the State University System (SUS)
- A chart showing FAMU's Contracting Authority Delegation Chart

Upon reviewing these documents it was determined that our controls are more limited than the other SUS institutions. Therefore no changes were recommended.

There being no further business, the meeting ended at 12:27 P.M.

Respectfully submitted,

Rufus Montgomery
Committee Chairman

III. Approval of a Fee Increase for the Child Care Center



**Florida Agricultural and Mechanical University
Board of Trustees Action Item**

Meeting Date February 7, 2013

Agenda Item

Item Origination and Authorization			
Policy _____	Award of Bid _____	Budget Amendment _____	Change Order _____
Resolution _____	Contract _____	Grant _____	Other <input checked="" type="checkbox"/> _____

Action of Board				
Approved _____	Approved w/ Conditions _____	Disapproved _____	Continued _____	Withdrawn _____

Subject: Approval of Fee Increase for Fall 2013

Rationale: On July 18 and 25, 2012, the University Student Fee Review Committee held hearings to consider requests by departments/organizations to increase or establish new activity and service fees. Four departments/organizations made presentations including: the School of Allied Health Sciences, Hansel E. Tookes Campus Recreation Center, New Beginnings Child Development Center, and the FAMU Green Coalition. In accordance with Title XLVIII, Section 1009.24 of the Florida Statutes, the committee consisted of five (5) individuals appointed by the University President and five (5) individuals appointed by the Student Body President. As prescribed, the chair was jointly appointed by the University President and Student Body President.

The Committee recommended fee increases or the establishment of fees from several departments to the University President. Upon further review, the University is recommending an increase in the Child Care Center Fee:

- **\$25.00 Monthly Fee Increase for Students and \$50.00 Monthly Fee Increase for Voluntary Pre-Kindergarten (VPK).**

The purpose of this fee is to cover the operational costs. The current fee for students ranges from \$175.00 per month for Pell eligible students to \$500.00 per month for faculty, staff, alumni, and community residents. The current fee for VPK is \$300.00 per month. The Center has not increased fees since FY 2007-2008. The increase in utilities, maintenance and supplies coupled with the 3% salary increase and a reduction of the SGA allocation has impacted delivery of services. Additional details are attached.

Pursuant to Board of Governors (BOG) Regulation 7.003, universities are to notify the BOG of increases to existing fees that are capped in statute and new fees that are under consideration. All fee increases and new fees require BOG and Board of Trustees approval. The universities were asked to submit a summary of fees that met these criteria to the BOG on October 12, 2012.

Once the BOT approves the fee increase for the Child Care Center, the University can submit the new fee proposals to the BOG for approval.



Florida Agricultural and Mechanical University
Board of Trustees Action Item

Recommendation: It is recommended that the Board of Trustees approves the fee increase for the Child Care Center.

Supporting Documents Included: BOG Regulation 7.003, Market Survey of Local Child Care Center Fees, Market Survey of SUS ERCCD Child Care Center Fees,
FY 2012-13 Operating Budgeting for the FAMU Child Care Center

Prepared By: Student Affairs / Controller's Office

Approved By: Interim President Larry Robinson

7.003 Fees, Fines and Penalties.

(1) The Board of Governors must authorize all fees assessed to students. Accordingly, the specific fees listed in this section, and the tuition and associated fees defined in Regulation 7.001, are the only fees that may be charged for state fundable credit hours without the specific approval of the Board, except as authorized in Regulation 8.002. For purposes of clarification, the term "at cost" or "cost" as used in this regulation includes those increased costs that are directly related to the delivery of the goods, services, or programs.

(2) Each university board of trustees is authorized to assess the following fees at the statutory amounts listed:

- (a) Security / Access / Identification Card, Duplicate Security / Access / Identification Card, Fee Card, or Passbook:
 - 1. Annual - cost up to \$10.00.
 - 2. All duplicates - cost up to \$15.00
- (b) Orientation Fee - up to \$35.00.
 - 1. Effective fall 2011, the board of trustees of the University of West Florida may assess a \$50 Orientation Fee.
- (c) Admissions Deposit - Up to \$200. The admissions deposit shall be imposed at the time of an applicant's acceptance to the university and shall be applied toward tuition upon registration and budgeted in the Student and Other Fee Trust Fund. In the event the applicant does not enroll in the university, the admissions deposit shall be budgeted in an auxiliary account of the university and used to expand financial assistance, scholarships, student academic and career counseling services, and admission services at the university.
- (d) Transcript Fee - per item; up to \$10.00.
- (e) Diploma Replacement Fee - per item; up to \$10.00.
- (f) Service Charge - up to \$15.00 for the payment of tuition and fees in installments.
- (g) Audit Registration Fees -- Audit registration assures a course space for the student; however, no grade is awarded. This fee is the same as the tuition and associated fees provided in Regulation 7.001. Budgeting of fee proceeds shall be in the Student and Other Fee Trust Fund.
- (h) Registration of Zero Hours -- Such registration provides for examinations, graduations, use of facilities, etc., when deemed appropriate by the institution. The student is assessed tuition and associated fees for one credit hour. The Zero Credit Fee shall be budgeted in the Student and Other Fee Trust Fund.
- (i) Application Fee -- Individuals who make application for admission to universities within the State University System shall pay a non-refundable Application Fee of not more than \$30.00. The fee shall be budgeted in the

Student and Other Fee Trust Fund. Provisions may be made to waive the application fee as specified by the university.

- (j) Late Registration Fee -- Universities shall assess a Late Registration Fee to students who fail to register before the end of the regular registration period. This fee may also be assessed to students reinstated after their course schedules were cancelled due to non-payment of fees. The fee shall be not less than \$50 nor more than \$100 with a minimum of 50 percent budgeted to the Student and Other Fee Trust Funds and the balance budgeted in an Auxiliary Trust Fund. Provisions may be made to waive the Late Registration Fee as specified by the university.
- (k) Late Payment Fee -- Universities may assess a Late Payment Fee to students who fail to pay, or make appropriate arrangements for payment (installment payment, deferment, or third-party billing), of tuition and associated fees by the deadline set by each university. The fee shall be not less than \$50 nor more than \$100 with a minimum of 50 percent budgeted to the Student and Other Fee Trust Fund and the balance budgeted in an Auxiliary Trust Fund. Provisions may be made to waive the Late Payment Fee as specified by the university.

(3) Before the Board's last meeting of each calendar year, the university board of trustees shall notify the Board of any potential increases in fees outlined in subparagraph (2). A university board of trustees may then submit a proposal for an increase in that fee to the Board of Governors' budget committee by January 15 for consideration by the committee during a February meeting.

- (a) The proposal shall be submitted in a format designated by the Chancellor and include at a minimum:
 - 1. The current and proposed increase to the fee and a description of the process used to determine the need for the increase, including any student involvement.
 - 2. The service or operation currently being funded by the fee.
 - 3. An analysis of whether the service or operation can be performed more efficiently to alleviate the need for any increase.
 - 4. The additional or enhanced service or operation to be implemented.
 - 5. Identification of other resources that could be used to meet this need.
 - 6. The financial impact on students, including those with financial need.
 - 7. The current revenue collected and expenditures from the current fee.
 - 8. The estimated revenue to be collected and expenditures for the fee increase.
- (b) The Board will act upon the budget committee recommendation at the next scheduled meeting.
- (c) An increase in these fees can only be implemented with the fall term.
- (d) Every five years the university board of trustees shall review the fee increase to determine if the fee has met its intended outcomes and whether the fee should be increased, decreased or discontinued. The

university board of trustees shall submit its findings to the Board. Any subsequent decreases or continuation in these fees are delegated to the university board of trustees, with notification to the Chancellor.

- (4) Each university board of trustees is authorized to establish separate activity and service, health, and athletic fees on the main campus, branch campus, or center.
- (a) The fees shall be retained by the university and paid into the separate activity and service, health, and athletic funds. A university may transfer revenues derived from the fees authorized pursuant to this section to a university direct-support organization of the university pursuant to a written agreement approved by the Board of Governors.
 - (b) The sum of the activity and service, health, and athletic fees a student is required to pay to register for a course shall not exceed 40 percent of the tuition. Within the 40 percent cap, universities may not increase the aggregate sum of activity and service, health, and athletic fees more than 5 percent per year or the same percentage increase in tuition, whichever is higher.
 - (c) A university may increase its athletic fee to defray the costs associated with changing National Collegiate Athletic Association divisions. Any such increase in the athletic fee may exceed both the 40 percent cap and the 5 percent cap imposed by this subsection. Any such increase must be approved by the athletic fee committee in the process outlined in subparagraph (4)(d) and cannot exceed \$2 per credit hour.
 - (d) Increases in the health, athletic, and activity and service fee must be recommended by a fee committee, at least one-half of whom are students appointed by the student body president. The remainder of the committee shall be appointed by the university president. A chairperson, appointed jointly by the university president and the student body president, shall vote only in the case of a tie. The recommendations of the committee shall take effect only after approval by the university president, after consultation with the student body president, and approval by the university board of trustees. An increase in these fees may occur only once each fiscal year and must be implemented beginning with the fall term.
 - (e) The student activity and service fee shall be expended for lawful purposes to benefit the student body in general. This shall include, but shall not be limited to, student publications and grants to duly recognized student organizations, the membership of which is open to all students at the university without regard to race, sex, or religion. The fee may not benefit activities for which an admission fee is charged to students, except for student-government-association-sponsored concerts. The allocation and expenditure of the fees shall be determined by the student government association of the university, except that the president of the university may veto any line item or portion thereof within the budget when

submitted by the student government association legislative body. The university president shall have 15 school days from the date of presentation of the budget to act on the allocation and expenditure recommendations, which shall be deemed approved if no action is taken within the 15 school days. If any line item or portion thereof within the budget is vetoed, the student government association legislative body shall within 15 school days make new budget recommendations for expenditure of the vetoed portion of the fees. If the university president vetoes any line item or portion thereof within the new budget revisions, the university president may reallocate by line item that vetoed portion to bond obligations guaranteed by activity and service fees.

- (f) Unexpended fees and undisbursed fees remaining at the end of a fiscal year shall be carried over and remain in the student activity and service fund and be available for allocation and expenditure during the next fiscal year.

(5) Technology Fee - Each university board of trustees may establish a technology fee to be paid by all students. The fee may be up to 5 percent of the tuition charged per credit hour. The revenue from this fee shall be used to enhance instructional technology resources for students and faculty. The revenue and expenditures shall be budgeted in the Local Fund budget entity.

(6) Off-Campus Educational Activities - As used herein, "off-campus" refers to locations other than state-funded main campuses, branch campuses, or centers. Each university board of trustees is authorized to establish fees for state fundable off-campus course offerings when the location results in specific, identifiable increased costs to the university. These fees will be in addition to the tuition and associated fees charged to students enrolling in these courses on-campus. The additional fees charged are for the purpose of recovering the increased costs resulting from off-campus vis-à-vis on-campus offerings. The university shall budget the fees collected for these courses to the Student and Other Fee Trust Funds. Each university shall use the additional fees collected to cover the increased cost of these courses and reimburse the appropriate Educational and General fund, or other appropriate fund if the costs are incurred in other than Educational and General funds.

(7) Material and Supply Fees - Each university board of trustees is authorized to assess Material and Supply Fees not to exceed the amount necessary to offset the cost of materials or supply items which are consumed in the course of the student's instructional activities, excluding the cost of equipment and equipment repairs and maintenance. Revenues from such fees shall be budgeted in the Auxiliary Trust Fund.

- (8) Housing Rental Rates - Basic rates for housing rental shall be set by each university board of trustees. In addition, the university board of trustees is authorized to establish miscellaneous housing charges for services provided by the university at the request of the students.
- (9) Parking Fines, Permits and Decals -- Each university board of trustees shall establish charges for parking decals, permits and parking fines.
- (10) Transportation Access Fee - Each university board of trustees is authorized to establish a transportation access fee, with appropriate input from students, to support the university's transportation infrastructure and to increase student access to transportation services.
- (11) Returned Check Fee -- Each university board of trustees shall assess a service charge for unpaid checks returned to the university.
- (12) Collection costs -- Each university board of trustees is authorized to assess a charge representing reasonable cost of collection efforts to effect payment for overdue accounts. Amounts received for collection costs shall be retained by the university.
- (13) Service Charge -- Each university board of trustees is authorized to assess a service charge on university loans in lieu of interest and administrative handling.
- (14) Educational Research Center for Child Development Fee -- Each university board of trustees is authorized to assess child care and service fees.
- (15) Transient Student Fee - Each university board of trustees is authorized to assess a fee not to exceed \$5.00 per course for accepting a transient student and processing the student's admissions application pursuant to Section 1006.73.
- (16) Capital Improvement Fee - This fee may be used to fund any project or real property acquisition that meets the requirements of Chapter 1013. Each university board of trustees shall assess \$4.76 per credit hour per semester. Any increase in the fee beyond \$4.76 must be first recommended by a fee committee, at least half of whom are students appointed by the student body president. The remainder of the committee shall be appointed by the university president. A chairperson, appointed jointly by the university president and the student body president, shall vote only in the case of a tie. The recommendations of the committee shall take effect only after approval by the university president, after consultation with the student body president, and approval by the university board of trustees. An increase in these fees may occur only once each fiscal year and must be implemented beginning with the fall term. The fee may not exceed 10 percent of the tuition for resident students or 10 percent of the sum of tuition

and out-of-state fees for nonresident students. The fee for resident students shall be limited to an increase of \$2 per credit hour over the prior year, and any proposed fee increases or decreases must be approved by the Board of Governors. No project proposed by a university which is to be funded by this fee shall be submitted to the Board of Governors for approval without prior consultation with the student government association of that university.

(17) Student Financial Aid Fee - Each university board of trustees is authorized to collect for financial aid purposes an amount not to exceed 5 percent of the tuition and out-of-state fee. The revenues from fees are to remain at each university. A minimum of 75 percent of funds from the student financial aid fee shall be used to provide financial aid based on demonstrated financial need. Each university shall report annually to the Board of Governors on the revenue collected pursuant to this subsection, the amount carried forward, the criteria used to make awards, the amount and number of awards for each criterion, and a delineation of the distribution of such awards. The report shall include an assessment by category of the financial need of every student who receives an award, regardless of the purpose for which the award is received. Awards which are based on financial need shall be distributed in accordance with the federal methodology for determining need. An award for academic merit shall require a minimum overall grade point average of 3.0 on a 4.0 scale or the equivalent for both initial receipt of the award and renewal of the award.

(18) Each university board of trustees is authorized to assess the following fees which will have varied amounts:

- (a) Development Research School Fees - activity fees which shall be discretionary with each university.
- (b) Library Fines - per book or unit, per day; the funds shall be budgeted to the Student and Other Fee Trust Fund.
- (c) Overdue Reserve Library books - per book, per library hour; the funds shall be budgeted to the Student and Other Fee Trust Fund.
- (d) Late Equipment Fee, Physical Education - per item, per day.
- (e) Fees and fines relating to the use, late return, and loss and damage of facilities and equipment.
- (f) Distance Learning Fee.

(19) Each university board of trustees is authorized to assess reasonable fees for incidental non-academic services provided directly to individuals. This could include, but not be limited to, fees for duplicating, lost keys, copyright material, breakage, standardized tests, library loans.

(20) Each university board of trustees is authorized to assess an international student service fee to cover the university costs associated with reporting requirements of the Student and Exchange Visitor Information System

administered by the Department of Homeland Security for F-Visa and J-Visa degree seeking students.

(21) Excess Hour Fee - This fee shall be budgeted in the Student and Other Fee Trust Fund.

- (a) All state university undergraduate students who entered a postsecondary undergraduate program at any Florida public institution of higher education for the first time in fall 2009 or thereafter and prior to fall 2011 shall pay an excess hour fee equal to 50 percent of the undergraduate tuition identified in Regulation 7.001(3) for each credit hour in excess of 120 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.
- (b) All state university undergraduate students who entered a postsecondary undergraduate program at any Florida public institution of higher education for the first time in fall 2011 or thereafter shall pay an excess hour fee equal to 100 percent of the undergraduate tuition identified in Regulation 7.001(3) for each credit hour in excess of 115 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.
- (c) All state university undergraduate students who entered a postsecondary undergraduate program at any Florida public institution of higher education for the first time in fall 2012 or thereafter shall pay an excess hour fee equal to 100 percent of the undergraduate tuition identified in Regulation 7.001(3) for each credit hour in excess of 110 percent of the number of credit hours required to complete the baccalaureate degree program in which the student is enrolled.
- (d) Each university shall implement a process for notifying students of this fee upon a student's initial enrollment. A second notice must be provided to the student when the student has attempted the number of credit hours needed to complete the baccalaureate degree program in which the student is enrolled. The second notice must include a recommendation that each student who intends to earn credit hours at the university in excess of the credit hours required for the baccalaureate degree program in which the student is enrolled meet with the student's academic advisor.
- (e) All credit hours for courses taken at the university from which the student is seeking a baccalaureate degree shall be included when calculating the number of hours taken by a student, including:
 1. Failed courses.

2. Courses dropped or withdrawn from after the university's advertised last day of the drop and add period, except as provided for in subparagraph (22)(e).
 3. Repeated courses, except repeated courses for which the student has paid the full cost of instruction as provided in Regulation 7.001(11).
 4. All credit hours earned at another institution and accepted for transfer by the university and applied toward the student's baccalaureate degree program.
- (f) All credit hours earned under the following circumstances shall not be calculated as hours required to earn a baccalaureate degree:
1. College credits earned through an articulated accelerated mechanism.
 2. Credit hours earned through internship programs.
 3. Credit hours required for certification, recertification, or certificate programs.
 4. Credit hours in courses from which a student must withdraw due to reasons of medical or personal hardship.
 5. Credit hours taken by active-duty military personnel.
 6. Credit hours required to achieve a dual major taken while pursuing a baccalaureate degree.
 7. Remedial and English as a Second Language credit hours.
 8. Credit hours earned in military science courses that are part of the Reserve Officers' Training Corps program.

(22) Convenience fee - Each university board of trustees may establish a convenience fee when accepting payments by credit cards, charge cards, and debit cards. The fee shall not be greater than the cost of providing the service. The fee is not refundable to the payor.

(23) Before the Board's last meeting of each calendar year, the university board of trustees shall notify the Board of any potential new fees that are being considered by the university. A university board of trustees may then submit a proposal for a new fee not currently authorized in Board regulation or statute to the Board of Governors' budget committee by March 31 for consideration by the committee at the next scheduled meeting.

(a) The proposal shall be submitted in a format designated by the Chancellor, and include at a minimum:

1. The purpose to be served or accomplished with the fee.
2. The demonstrable student-based need for the fee that is currently not being met through existing university services, operations or another fee.
3. The process used to assure substantial student input or involvement.



4. Any proposed restrictions, limitations, or conditions to be placed on the fee.
 5. The financial impact of the fee on students, including those with financial need.
 6. The estimated revenue to be collected and proposed expenditures for the new fee.
 7. The outcome measures that will be implemented to determine when the purpose of the fee will be accomplished.
- (b) The aggregate sum of any fees approved by the Board that a student is required to pay to register for a course shall not exceed 10 percent of tuition. All other fees shall be based on cost.
 - (c) The fee can only be implemented in the fall term.
 - (d) The revenue generated by this fee may not be transferred to an auxiliary enterprise or a direct-support organization and may not be used to pay or secure debt.
 - (e) The university shall account for the revenue and detailed expenditures of this fee in the Annual Report.
 - (f) The fee cannot be an extension of, or cover the same services, as an existing statutory fee.
 - (g) The fee cannot be utilized to create additional bonding capacity in an existing fee.
 - (h) The fee should support a new service or activity that is not currently supported or should be supported with education and general funds (state and tuition).
 - (i) The fee shall not supplant revenue from other sources that are currently used or have been used to support a service or activity.
 - (j) The fee should support a service or activity in which a majority of students is able to participate or from which derive a benefit.
 - (k) Once the Board approves a fee under this section, a university fee committee shall be established similar to other existing fee committees.
 - (l) The Board will act upon the budget committee recommendation at the next scheduled meeting.
 - (m) Every five years the university board of trustees shall review the fee to determine if the fee has met its intended outcomes and whether the fee should be increased, decreased or discontinued. The university board of trustees shall submit its findings to the Board. Any subsequent decreases or continuation in these fees are delegated to the university board of trustees, with notification to the Chancellor.
 - (n) If a university board of trustees' proposal is denied, within five days the university board of trustees may request reconsideration by the Board's Tuition Appeals Committee, which shall consist of the Chair of the Board and the Chair of each Board committee. The Tuition Appeals Committee will meet within ten days after the Board of Governors denial to consider a university board of trustees request for reconsideration.

(24) Pursuant to subparagraph (24), the university boards of trustees designated below are authorized to assess the following fees:

(a) Green Fee - This fee may be assessed to establish or improve the use of renewable energy technologies or energy efficiencies that lower the university's greenhouse emissions.

1. University of South Florida: up to \$1.00 per credit hour
2. New College of Florida: up to \$1.00 per credit hour
3. University of West Florida: up to \$1.00 per credit hour

(b) Test Preparation Fee - at cost. This fee may be assessed to increase accessibility to test preparation courses in programs where students are expected to obtain specific preparation for a practice-based examination.

1. Florida International University
2. Florida A&M University - (bar test preparation)

(c) Student Life and Services Fee - This fee may be assessed to expand student participation in transformational learning opportunities that build new and enhances ongoing activities which connect students to the institution.

1. University of North Florida: not to exceed 5 percent of tuition.

Authority: Section 7(d), Art. IX, Fla. Const.; History--Formerly BOR Rule 6C-7.003. Derived from 6C-2.74 and 6C-2.76, Amended and Renumbered 12-17-74, Amended 2-22-76, 6-22-76, 6-28-76, 11-1-76, 9-8-77, 2-14-79, 9-28-81, 12-7-82, 12-13-83, 10-2-84, Formerly 6C-7.03, Amended 1-8-86, 8-11-86, 12-25-86, 6-2-87, 10-17-89, 4-10-90, 1-7-91, 7-2-91, 9-15-91, 8-4-92, 11-9-92, 4-12-93, 5-30-93, 9-23-93, 8-1-94, 1-24-96, 4-16-96, 12-15-97, 8-28-00, 8-12-01, Amended and Renumbered as 7.003 9-25-08, Amended 12-10-09, 11-04-10, 9-15-11, 6-21-12, 11-08-12.

NEW BEGINNINGS CURRENT AND PROPOSED CHILD CARE FEES

	Current Monthly Fees FY 2012-12	Proposed Monthly Fees FY 2013-14	Notes
Students	\$350	\$375	This applies to any student enrolled in FAMU.
Pell Grant Students	\$175	\$200	This applies to any student that is enrolled in FAMU and receives a Pell Grant award.
*VPK Pell Students	\$100	\$125	This applies to any student that is enrolled in the state funded VPK program and receives a Pell Grant award.
VPK Students	\$200	\$225	This applies to any student that is enrolled in the state funded VPK program but does not receive a Pell Grant award.
VPK Others	\$300	\$350	This applies to any parent that is enrolled in the state funded VPK program but is not a FAMU student.
Others	\$475	\$500	This applies to any parent that is classified as faculty, staff, community or alumni, etc. but is not a student enrolled at FAMU.

***Voluntary Pre-Kindergarten (VPK) is a state-funded program for 4-year olds.**

Other Information Requested

- Parent Income range from \$00.00 - \$127,000.00
- Percentage of operating cost covered by fees: 100% (please see budget summary attachment)
- Salaries of staff and percentage of budget: (please see budget summary attachment)
- Grants received and how it decreases cost: New Beginnings received a multi-year grant from the U.S. Department of Education in the amount of \$783,000 over a four year period to reduce the childcare cost for Pell Grant students by 50%. The grant also allows us to keep our fees competitive yet comparable to centers in the community and the State University System.

Market Survey of Local Child Care Center Fees

Florida A&M University
Submitted By Reva Myers
2012 School Year

<u>Program</u>	<u>Ages</u>	<u>Monthly Fees</u>	<u>Meals Served</u>	<u>Location</u>
New Enrichment Center 1502 Old St. Augustine Rd 850.656.7122	Toddlers Preschool Afterschool	525.00 525.00 250.00	Yes	SE
Horizons Unlimited 1122 West Orange Avenue 850.576.6943	Toddlers Preschool Afterschool	520.00 480.00 440.00	Yes	SW
Little Folk Haven Academic Preschool 2311 Monday Road 850.878.5677	Toddlers Preschool	500.00 500.00	No	SE
Scottsdale Academy 3693 Coolidge Court 850.656.3235	Toddlers Preschool VPK	745.00 745.00 550.00	purchase@3.50 or bring your own	SE
Favor Child Development Center 1615 Holton Street 850.222.5331	Toddler Preschool VPK	475.00 450.00 250.00	Yes	SW
Education Inc 2619 S. Meridian Rd. 850.877.2778	Toddler Preschool VPK Afterschool	480.00 445.00 300.00 270.00	Yes	SE

Market Survey of Local Child Care Center Fees continued

<u>Program</u>	<u>Ages</u>	<u>Monthly Fees</u>	<u>Meals Served</u>	<u>Location</u>
Annsworth Academy 2919 Kerry Forrest Pkwy Tallahassee, FL 32308 850.668.9072	Toddlers Preschool VPK	740.00 740.00 555.00	Yes	NE
First Presbyterian Preschool 110 North Adams Street 850.222.4587	Toddlers Preschool VPK	625.00 625.00 425.00	35.00 month "	Downtown
Kidz Academy 324 E. Georgia St. 850.222.4730	Toddlers Preschool VPK	585.00 585.00 495.00	Yes	Midtown
The Creative Pre-School 2746 W. Tharpe Street 850.422.1080	Toddlers Preschool VPK	825.00 825.00	Yes	NW
Child Growth and Development 1989 Commonwealth Blvd. 850.385.2258	Toddlers Preschool Afterschool	550.00 500.00 275.00		NW
Growing Room 1271 Metropolitan Blvd. 850.386.4769	Toddlers Preschool VPK Afterschool	803.00 774.00 568.00 240.00	Yes	NE

Market Survey of SUS EDUCATIONAL RESEARCH CENTERS FOR CHILD DEVELOPMENT (ERCCD) Child Care Fees

<u>Program</u>	<u>Ages</u>	<u>Monthly/Weekly Fees</u>	<u>Meals</u>
University of West Florida ERCCD 11000 University Parkway Pensacola, FL 32514 850.474.2000	Toddlers Preschool Afterschool	117.00 wk student/138.00 wk nonstudent 1 02.00 wk student/123.00 wk nonstudent 50.00 wk	Yes (SGA)
Florida Atlantic University Karen Slattery ERCCD Boca Raton, FL 561.297.23420	Toddlers Preschool VPK full day	894.00 monthly 790.00 monthly 544.00 monthly	No
University of South Florida ERCCD 4202 E. Fowler Ave. Tampa, FL 33620 813.974.5142	Toddlers Preschool	135.00 wk student/165.00 wk nonstudent 120.00 wk student/150.00 wk nonstudent 0.00 proposed rate increase	No
University of Florida Baby Gators at Lake Alice 1049 Museum Rd Gainesville, FL 352.392.2330	Toddlers Preschool VPK	165.00 wk students/190.00 wk nonstudents 125.00 wk students/175.00 wk nonstudents 190.00 per week *monthly rate calculated by 4 weeks Proposed rate increase reflective of as of 7/2/2012	Yes
Florida International University Children's Creative Learning Center 11200 SW 8 Street Miami, FL 3319 305.348.2143	2.5 – 5 years VPK	450.00 month students/675.00 month nonstudents 350.00 month students/575.00 month nonstudents 0.00 Proposed rate increase/ SGA 40,000 for OPS Student Employees	No

Market Survey of SUS EDUCATIONAL RESEARCH CENTERS FOR CHILD DEVELOPMENT (ERCCD) Child Care Fees continued

<u>Program</u>	<u>Ages</u>	<u>Monthly/Weekly Fees</u>	<u>Meals</u>
Florida Gulf Coast University Family Resource Center 10501 FGCU Blvd Ft. Myers, FL 33965 239.590.7855	Toddler Preschool VPK School age	160.00 wk student/182.00employee/204.00com 147.00 wk student/170.00employee/192.00 com 80.00 wk student/103.00 employee/125.00 com 30.00 daily	yes
*University of North Florida 1 UNF Drive Jacksonville, FL 904.620.2372	2.5-5 years VPK	130.00 wk student/160.00 employee, community 65.00 wk student/105.00 employee, community Fees reflective of rate increase as of Fall 2012, SGA funds pay salaries of OPS student salaries of OPS student employees	no
FAMU New Beginnings Child Development Center 459 FAMU Way Tallahassee, FL 850.599.3267	Toddlers-Preschool VPK full Day School Age	175.00 PELL/350.00 student/475.00 community 200.00 students/300.00 community 175.00 Full	yes
University of Central Florida Creative School of Learning 4000 Central Florida Blvd Orlando, FL 407.823.2726	Toddlers Preschool VPK full day	132.00 student/179.00employee/196.00 com. (weekly) 130.00 student/173.00 employee/191.00 com (weekly) 84.00 student/112.00 employee/125.00 com. (weekly)	no

***University of North Florida will propose a 10% – 15% fee increase for 2013-2014**

Bud Form I

**FLORIDA A & M UNIVERSITY
2012-13 OPERATING BUDGET REQUEST SUMMARY**

DEPT. NAME: FAMU Child Care Center
DEPT. NUMBER: 604480

(A) DESCRIPTION	(B) BUDGET APPROVED 2011-2012 AMOUNT	(C) ESTIMATED AT 06/30/12 AMOUNT	(D) BUDGET REQUESTED 2012-2013 AMOUNT	(E) BUDGET ADJUSTMENTS AMOUNT	(F) BUDGET APPROVED 2012-2013 AMOUNT	
BEGINNING FUND BALANCE	106,694	106,694	41,569			
RECEIPTS/REVENUES						
						0
601000 Fees						0
610000 Sales/Goods/Svcs.	74,608	79,115	79,000			
602060 Copy Printing Coins						
604000 Other/ Misc.	521,000	435,795	435,795			
605000 Interest						0
607000 Federal Government	35,000		35,000		35,000	
610001 State Grants/Contracts						0
612000 Fines						0
615001 Transfer In	115,595	115,595	92,210		92,210	
						0
TOTAL RECEIPTS/REVENUES	746,203	630,505	642,005	0	642,005	
TOTAL FUNDS AVAILABLE	852,897	737,199	683,574	0	683,574	
OPERATING EXPENSES						
711XXX SALARIES & BENEFITS	451,266	399,961	401,944		401,944	Percentage of B
711XXX Other *					0	
TOTAL SALARIES	451,266	399,961	401,944	0	401,944	59.27%
OPS						
712100 OPS TEMPORARY	117,030	94,358	96,000		96,000	
TOTAL OPS	117,030	94,358	96,000	0	96,000	14.16%
EXPENSES						
72XXXX Expense	173,739	135,104	123,700		123,700	
TOTAL OPERATING EXPENSES BEFORE OCO & DEBT SERVICE	173,739	135,104	123,700	0	123,700	18.24%
OCO						
75XXXX		0	0		0	
TOTAL OCO	0	0	0	0	0	
PRIOR YEAR ENCUMBRANCES						0
76XXXX DEBT SERVICE			0		0	
TOTAL OPERATING EXPENSES	742,035	629,423	621,644	0	621,644	
NON-OPERATING EXPENDITURES						
___ ADMIN EXPENSE	66,207	66,207	37,299		37,299	
___ FACILITY & EQUIP RESERVE			19,260		19,260	
___ SCHOLARSHIPS			0		0	
___ OTHER TRANSFERS:			0		0	
TOTAL NON-OPERATING EXPENSES	66,207	66,207	56,559	0	56,559	8.34%
TOTAL OPERATING & NON-OPERATING	808,242	695,630	678,203	0	678,203	100.00%
ENDING FUND BALANCE	44,855	41,569	5,371	0	5,371	

* Reserve for Overtime and Leave Payouts

**IV. Approval of Amendments to the
FY 2012-13 Operating Budget**



Florida Agricultural and Mechanical University Board of Trustees Action Item

Meeting Date: February 7, 2013

Agenda Item _____

Item Origination and Authorization				
Policy _____	Award of Bid _____	Budget Amendment_X_ _____	Change Order _____	
Resolution _____	Contract _____	Grant _____	Other _____	

Action of Board				
Approved _____	Approved w/ Conditions _____	Disapproved _____	Continued _____	Withdrawn _____

Subject: Approval of Amendments to the FY 2012-13 Operating Budget

Rationale: The FY 2012-13 operating budget approved by the Board of Trustees in November 2012, is amended as follows:

1. **Capital Improvement (Fund 108) – \$1,985,000:** Pursuant to Section 1009.24 (8) (a), Florida Statutes, the Capital Improvement Fee is established at \$4.76 per credit hour per semester. These funds are used for student capital projects such as the Hansel Tookes Recreational Center and the Intramural Fields. These funds were inadvertently omitted from the original operating budget approval.

2. **Athletics Repair & Renovation (Fund 603) – \$115,000:** These funds are required to complete emergency repairs at the Tennis Courts, Softball and Baseball Fields.

3. **Housing and Auxiliary Debt Service (Funds 701 and 702) – \$4,126,741:** \$3,371,713 in additional budget authority is requested to cover Interest and Administrative Fees associated with the University Dormitory Revenue Bonds for the payments due in May 2013. \$755,028 in additional budget authority needs to be added to the operating budget for the Parking Facilities and Student Service Center Revenue Bonds. These funds were inadvertently omitted from the original operating budget approval in June 2012.

*Please note that the budget for the Technology Fee in the amount of \$3,295,371 was approved by the Board of Trustees at the November 1, 2012 meeting, but the fee amount was not included in the grand total of the Operating Budget Reconciliation.

Recommendation: It is recommended that the Board of Trustees approve the amendments to the FY 2012-13 Operating Budget.

Supporting Documents Included: FY 2012-13 Budget Reconciliation as of December 31, 2012.

Prepared By: Budget Office

Approved By: Interim Vice President Joseph Bakker

FLORIDA A&M UNIVERSITY
2012-13 Approved Operating Budget
Reconciliation by Budget Entity as of 12/31/2012

		Educational and General			
Fund	Department Name/Number(s)	Approved Budget BOT as of 11/2012	Budgets Posted in PeopleSoft as of 12/31/12	Budgt Status Over (Under)	Notes
Contracts & Grants					
118	FAMU DRS Trust Fund	3,756,848	3,756,848	0	
203	Sponsored Research Trust Fund (402210)	53,072,263	53,072,263	0	
Total Contracts and Grants		56,829,111	56,829,111	0	
Total BOT Approved Operating Funds		370,706,598	376,453,339	6,226,741	
PASS THROUGH FUNDING					
902	FFFELP Loan Program (585400)	1,034,141	1,034,141	0	
902	FFFELP Alternative Loan Program (585500)	2,465,859	2,465,859	0	
903	Pass thru Funds (<i>Univ. acts as Custodian</i>)	9,968,184	9,968,184	0	
904	Direct Loans	150,000,000	150,000,000	0	
Grand Total		534,174,782	539,921,523	6,226,741	

**V. Approval of University Auxiliary
Facilities Operating Budgets with
Revenue Bonds**



**Florida Agricultural and Mechanical University
Board of Trustees Action Item**

Meeting Date: February 7, 2013

Agenda Item _____

Item Origination and Authorization

Policy _____ Award of Bid _____ Budget Amendment _____ Change Order _____
 Resolution _____ Contract _____ Grant _____ Other X _____

Action of Board

Approved _____ Approved w/ Conditions _____ Disapproved _____ Continued _____ Withdrawn _____

Subject: Approval of University Auxiliary Facilities Operating Budgets with Revenue Bonds for Prior Year, Current Year and Projected Year

Rationale: Pursuant to Board of Governors Regulation 9.008, each auxiliary facility with a revenue bond covenant is required to submit an Income and Expenditure Statement showing prior year, current year, and projected subsequent year income and expenditure data. The financial information must be approved by the University Board of Trustees prior to submission to the Board of Governors for final approval.

The University is required to submit Auxiliary Facilities Operating Budgets for Housing, Parking, and the Student Service Center (Food Services, Bookstore, and the Copy Center).

Recommendation: It is recommended that the Board of Trustees approves the Income and Expenditure Statement (Operating Budgets) for these Auxiliary Facilities with Outstanding Revenue Bonds.

Supporting Documents Included: BOG Regulation 9.008 and the Auxiliary Facilities Operating Budgets for Housing, Parking and the Student Service Center.

Prepared By: Budget Office

Approved By: Interim Vice President Joseph Bakker

9.008 University Auxiliary Facilities with Outstanding Revenue Bonds.

(1) Certain outstanding state university system bond issues for auxiliary facilities have covenants that state: "The Board of Governors shall annually, at least ninety (90) days preceding the beginning of each fiscal year, or at any other time as requested by the Board of Administration, prepare a detailed budget providing reasonable estimates of the estimated current revenues and expenses of the university during the succeeding fiscal year and setting forth the amount to be deposited in the (facility name) Maintenance and Equipment Reserve Fund. The budget shall be adopted by the Board of Governors and shall not be changed during the fiscal year except by the same procedure by which it was adopted."

(2) In order to satisfy bond covenant requirements specified in (1), it is necessary for each university to develop and submit, in advance of the annual submission of institutional budgets in August, operating budget detail approved by the University Board of Trustees for auxiliary facilities with such bond covenants and to report the anticipated amount to be deposited in the (facility) Maintenance and Equipment Reserve Fund(s). The reserve fund amount for each auxiliary bond issue shall be determined by each university's Board of Trustees in accordance with institutional policy and/or bond covenant requirements.

(3) Universities shall prepare an Income and Expenditure Statement, in a format provided by the Board of Governors, for each auxiliary bond issue (or series issue as amended) containing these bond covenants. The required annual submission date shall be as published on the BOG Information Resources Management Data Request Calendar website, but shall be no later than ninety (90) days prior to the beginning of the fiscal year reporting period. The financial information provided will be presented to the Board of Governors for approval as soon as meeting scheduling permits.

Authority: Section 7(d), Art. IX, Fla. Const., Specific Revenue Bond Covenant Language, State Bond Act, Section 11(d), Art. VII, Fla. Const., History-New 12-6-07.

INCOME AND EXPENDITURE STATEMENT

UNIVERSITY: Florida A&M University

BOND TITLE: Housing Facilities Revenue Bond Series

AUXILIARY FACILITY (IES): Housing Operations

	2011-12 Actual	2012-13 Estimated	2013-14 Projected
1. REVENUE CARRIED FORWARD			
A. Operating Cash Carried Forward:			
Liquid	6,951,687	4,586,555	4,758,910
Investments	0	0	0
Sub-Total:	6,951,687	4,586,555	4,758,910
B. Replacement Reserve Forward:			
Bond Covenants (Facilities Maintenance and Equipment)	2,657,677	925,861	1,322,318
Other	0	0	0
Sub-Total:	2,657,677	925,861	1,322,318
TOTAL CARRIED FORWARD (A +B):	9,609,364	5,512,416	6,081,228
2. CURRENT YEAR REVENUE:			
* Revenue	12,045,272	11,266,685	12,800,247
Interest Income	0	0	0
Other Income	154,568	156,903	415,000
TOTAL CURRENT YEAR REVENUE:	12,199,840	11,423,588	13,215,247
3. SUMMARY OF AVAILABLE REVENUES (1 +2):	21,809,204	16,936,004	19,296,475
4. EXPENDITURES			
Salaries and Matching	1,977,700	1,914,842	2,524,807
Other Personal Services	628,112	609,142	660,000
Operating Expense	4,478,149	4,976,017	5,348,162
Repairs and Maintenance	0	0	0
Debt Service	2,459,038	4,587,293	4,256,510
Repair and Replacement Expense	0	0	0
Operating Capital Outlay	47,319	89,800	85,000
Other Expense & Transfers Out	5,544,148		0
TOTAL EXPENDITURES:	15,134,466	12,177,094	12,874,479
5. TRANSFERS TO REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	356,367	396,457	396,457
Other	0	0	0
Sub-Total:	356,367	396,457	396,457
6. TRANSFERS FROM REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	2,088,183	0	0
Other	0	0	0
Sub-Total:	2,088,183	0	0
7. ENDING REPLACEMENT RESERVES (1B +5 -6)			
Bond Covenants (Facilities Maintenance and Equipment)	925,861	1,322,318	1,718,775
Interest Income Earned on Reserve Balance	0	0	0
Sub-Total:	925,861	1,322,318	1,718,775
8. ENDING OPERATING CASH (1A +2 -4 -5)	3,660,694	3,436,592	4,703,221
9. SUMMARY OF ENDING REVENUES (7 +8)	4,586,555	4,758,910	6,421,996

Date budget approved by University Board of Trustees (Required) :

Prepared By : _____ Telephone : _____

* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

INCOME AND EXPENDITURE STATEMENT

UNIVERSITY: Florida A&M University

BOND TITLE: Parking Facilities Revenue Bond Series 1997

AUXILIARY FACILITY (IES): Parking Operations

	2011-12 Actual	2012-13 Estimated	2013-14 Projected
1. REVENUE CARRIED FORWARD			
A. Operating Cash Carried Forward:			
Liquid	1,568,536	2,585,840	2,368,726
Investments	0	0	0
Sub-Total:	1,568,536	2,585,840	2,368,726
B. Replacement Reserve Forward:			
Bond Covenants (Facilities Maintenance and Equipment)	769,980	852,400	934,462
Other	0	0	0
Sub-Total:	769,980	852,400	934,462
TOTAL CARRIED FORWARD (A +B):	2,338,516	3,438,240	3,303,188
2. CURRENT YEAR REVENUE:			
* Revenue	1,760,341	1,794,272	2,506,205
Interest Income	12	0	0
Other Income	948,095	0	0
TOTAL CURRENT YEAR REVENUE:	2,708,448	1,794,272	2,506,205
3. SUMMARY OF AVAILABLE REVENUES (1 +2):	5,046,964	5,232,512	5,809,393
4. EXPENDITURES			
Salaries and Matching	957,825	1,015,104	1,014,881
Other Personal Services	80,097	92,324	0
Operating Expense	910,902	1,277,046	987,431
Repairs and Maintenance	0	0	0
Debt Service	229,538	229,538	232,625
Repair and Replacement Expense	0	0	0
Operating Capital Outlay	54,214	16,063	0
Other Expense & Transfers Out	228,548	233,711	209,282
TOTAL EXPENDITURES:	2,461,124	2,863,786	2,444,219
5. TRANSFERS TO REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	82,420	82,062	75,186
Other	0	0	0
Sub-Total:	82,420	82,062	75,186
6. TRANSFERS FROM REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	0	0	0
Other	0	0	0
Sub-Total:	0	0	0
7. ENDING REPLACEMENT RESERVES (1B +5 -6)			
Bond Covenants (Facilities Maintenance and Equipment)	852,400	934,462	1,009,648
Interest Income Earned on Reserve Balance	0	0	0
Sub-Total:	852,400	934,462	1,009,648
8. ENDING OPERATING CASH (1A +2 -4 -5)	1,733,440	1,434,264	2,355,526
9. SUMMARY OF ENDING REVENUES (7 +8)	2,585,840	2,368,726	3,365,174

Date budget approved by University Board of Trustees (Required) :

Prepared By : _____ Telephone : _____

* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

INCOME AND EXPENDITURE STATEMENT

UNIVERSITY: Florida A&M University

BOND TITLE: Student Service Center Revenue Bond Series 1997

AUXILIARY FACILITY (IES): Student Service Center

	2011-12 Actual	2012-13 Estimated	2013-14 Projected
1. REVENUE CARRIED FORWARD			
A. Operating Cash Carried Forward:			
Liquid	5,643,814	4,954,527	4,682,430
Investments	0	0	0
Sub-Total:	5,643,814	4,954,527	4,682,430
B. Replacement Reserve Forward:			
Bond Covenants (Facilities Maintenance and Equipment)	1,062,929	1,145,018	1,210,048
Other	0	0	0
Sub-Total:	1,062,929	1,145,018	1,210,048
TOTAL CARRIED FORWARD (A + B):	6,706,743	6,099,545	5,892,478
2. CURRENT YEAR REVENUE:			
* Revenue	1,141,374	857,629	1,025,000
Interest Income	28	0	0
Other Income	598,581	1,128,000	1,130,000
TOTAL CURRENT YEAR REVENUE:	1,739,983	1,985,629	2,155,000
3. SUMMARY OF AVAILABLE REVENUES (1 + 2):	8,446,726	8,085,174	8,047,478
4. EXPENDITURES			
Salaries and Matching	458,414	525,638	624,182
Other Personal Services	62,652	0	0
Operating Expense	524,686	667,119	635,234
Repairs and Maintenance	0	0	0
Debt Service	525,529	525,490	571,319
Repair and Replacement Expense	15,000	0	0
Operating Capital Outlay	0	19,758	0
Other Expense & Transfers Out	842,989	519,721	448,012
TOTAL EXPENDITURES:	2,429,270	2,257,726	2,278,747
5. TRANSFERS TO REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	82,089	65,030	64,650
Other	0	0	0
Sub-Total:	82,089	65,030	64,650
6. TRANSFERS FROM REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	0	0	0
Other	0	0	0
Sub-Total:	0	0	0
7. ENDING REPLACEMENT RESERVES (1B +5 -6)			
Bond Covenants (Facilities Maintenance and Equipment)	1,145,018	1,210,048	1,274,698
Interest Income Earned on Reserve Balance	0	0	0
Sub-Total:	1,145,018	1,210,048	1,274,698
8. ENDING OPERATING CASH (1A +2 -4 -5)	4,872,438	4,617,400	4,494,033
9. SUMMARY OF ENDING REVENUES (7 +8)	6,017,456	5,827,448	5,768,731

Date budget approved by University Board of Trustees (Required): _____

Prepared By: _____ Telephone: _____

* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

VI. Information Items

VI. (a) Budget Updates

- **FY 2012-13 Operating Budget**
- **College of Law Bar Review
Preparation Fee**
- **Auxiliary Trust Fund Balances**
 - **Athletics' Budget**



Florida Agricultural and Mechanical University
Board of Trustees Information Item

Meeting Date: February 7, 2013

Subject: FY 2012-13 Operating Budget

Information Only: At the last Budget and Finance Committee meeting, staff noted that the enrollment decline would have an adverse impact on the total fee revenue. The University anticipated a reduction of approximately \$6 million in student fee revenue.

Updated information will be provided on the enrollment, revenue collections and expenditures to date.



Florida Agricultural and Mechanical University
Board of Trustees Information Item

Meeting Date: February 7, 2013

Agenda Item _____

Information Only: College of Law Bar Review Preparation Fee

The College of Law Bar Review Preparation Fee is used to support student enrollment primarily in one of two courses (BARBRI and Kaplan) focused on substantive preparation for the Florida Bar. The majority of third year law students opt to take the BARBRI preparation course.

BARBRI – The cost for this bar exam preparation course is \$2,550 for this academic year. The fee assessed by the College of Law covers all but \$150; the balance is paid by the student.

Kaplan – The cost for this bar exam preparation course is \$2,400 for this academic year. The College of Law Bar Review Fee covers 100% of the cost.

\$480,000 has been budgeted for the College of Law Bar Review Preparation Fee and to date \$432,000 has been collected.



Florida Agricultural and Mechanical University
Board of Trustees Information Item

Meeting Date: February 7, 2013

Subject: Auxiliary Trust Fund Balances

Information Only: As of December 31, 2012 the fund balance for the Auxiliary Trust Fund is \$21,549,085.

Fund Name	Source of Funds	Purpose of Fees	Fund Balance as of 12/31/12
Housing Trust Fund	Housing Rental Fees	The fees are used to support residential housing operations	\$4,162,902
Athletic Trust Fund	Athletic fees, sales and services, advertising	The fees are used to support intercollegiate sports activities	(\$9,248,024)
Auxiliary Trust Fund	Student fees, sales and services charged by individual auxiliary enterprises (e.g. bookstore, parking, health clinic, etc.)	The fees are used to furnish the goods or services to students, faculty, staff, and other institutional departments provided by the auxiliary	\$26,634,207



Florida Agricultural and Mechanical University
Board of Trustees Information Item

Meeting Date February 7, 2013

Agenda Item

Subject: Athletics' Budget Update

Information Only: Athletic Director Horne will give an update on Athletics' operating budget.

VI. (b) Governmental Relations Overview



Florida Agricultural and Mechanical University Board of Trustees Information Item

Meeting Date February 7, 2013

Agenda Item

Subject: Governmental Relations Overview

Information Only:

Overview State Relations

2012 was another difficult budget year for higher education in Florida as the state grappled with how best to close a more than \$1.8 billion revenue shortfall. To deal with this short fall, legislators cut \$300 million from Florida's 11 public university budgets. FAMU's share of this cut came to \$19.8 million.

This marks our fifth straight year of budget cuts and our sixth consecutive budget cut.

These cuts underscored the many significant challenges facing not only FAMU, but also our entire state university system. These include overall concerns about our state's ability to adequately meet the needs of citizens seeking a higher education, and what kind of overall system will we have and how will we pay for it. Will we pay for it with general revenue, as we have in the past, or will we pay for it through continued increases in tuition and fees?

Policy makers and Legislative leaders will, no doubt, continue to examine the role of higher education in our state during the 2013 session.

2012 State Results

Against the gloomy backdrop of the 2012 Legislative session, funding for the University's top two legislative priorities were included in the final state budget passed by the Legislature.

The Legislature appropriated \$1.5 million to fund the operations of the FAMU Crestview Education Center where we admitted our first class of doctor of pharmacy (PharmD) students this past fall. The Legislature also appropriated \$1.6 million for a new health science education program. This program allows the university to strengthen its health science programs and create a seamless pipeline for well-qualified students from FAMU to be admitted to the UF College of Dentistry and the medical schools at FSU and FAU. The Governor vetoed both items.



Florida Agricultural and Mechanical University Board of Trustees Information Item

2012 Federal Relations

In light of the Congressional moratorium on legislative earmarks put in place by the Congress in 2011, the University has implemented a two-pronged approach to federal relations to better position the University legislatively and through direct efforts working with federal agencies.

This new advocacy approach played a huge supporting role in helping the University to secure the \$14.9 million NOAA grant and resulted in a \$20 million increase (to \$140,937 million) in the HBCU/MSI account of the National Defense Authorization Act. This increase could pay huge dividends for the University in the months ahead, as the Department of Defense is one of the major funders of FAMU research.

FAMU continues to provide leadership on relevant public policy matters affecting the lives of students, faculty and the University community as a whole (particularly as it relates to Pell grants and student loans). More, and equally as important, we are diligently working to protect all existing federally funded programs that we receive funding from, while creatively seeking new sources of funding.

In light of this, the University pursued and hosted professional staff from the U.S. House of Representatives Armed Services Committee (from both the Majority and Minority sides), and key programmatic staff from the Department of Defense. FAMU was one of three (3) universities in the country selected to participate in such a field visit/tour.

2013 State Priorities

We will continue working in concert with other SUS governmental affairs teams to pursue system-wide goals --- namely, hold the line on further budget cuts, and \$118 million in new performance-based funding in lieu of tuition increases this year. We seek to recover the funding that was vetoed last year.

FY 2012-13 Operating Budget

Salaries	\$134,481
Expenses	\$ <u>94,765</u>
Total Budget	\$229,246

**VI. (c) Invitation to Negotiate for Dining
Services - Update**



Florida Agricultural and Mechanical University Board of Trustees Information Item

Meeting Date: February 7, 2013

Agenda Item

Subject: Invitation to Negotiate (ITN) for Dining Services

Information Only: The University received three responses to the dining services ITN. The three responses were short listed on November 26, 2012 as follows:

<u>Firm</u>	<u>Points</u>
Aramark	826
Sodexo	754
Gourmet Services	694

The Negotiation Team has made site visits as follows:

- On Wednesday, January 9th, the team visited the campus of Alabama State University in Montgomery, Alabama to see Gourmet Services' food service operations.
- On Thursday, January 10th, the team visited the campus of Troy University to see Sodexo's food service operations.
- On Friday, January 25th, the team visited the campus of Florida State University to see Aramark's food service operations.

Next Steps

- Oral presentations have been scheduled as follows:
 - Sodexo January 31st 9:00 AM – 12:00 PM
 - Aramark January 31st 1:30 PM – 4:30 PM
 - Gourmet Services February 1st 1:00 PM – 4:00 PM
- One or more firms will be asked to submit their best and final offer.
- The Negotiation Team will review the best and final offer(s) and make a recommendation to the Interim Vice President for Administrative and Financial Services.
- The Interim Vice President for Administrative and Financial Services will make a recommendation to the President.
- The recommended firm will be posted on our website for 72 hours.
- The President will seek authority from the Board of Trustees to enter into a contract with the top ranked firm no later than March 1st.

VI. (d) Upcoming Contracts over \$100,000



Florida Agricultural and Mechanical University Board of Trustees Information Item

Meeting Date: February 7, 2013

Agenda Item _____

Subject: Upcoming Contracts Over \$100,000

Information Only:

There are two contracts over \$100,000 that we are in the process of negotiating:
CedarCrestone and StarMetro (City of Tallahassee).

CedarCrestone

The Office of Enterprise Information Technology is in the process of working on a contract with CedarCrestone to upgrade the Human Capital Management (HCM) PeopleSoft application from version 8.9 to version 9.1. The contract is valued at approximately \$870,000; funding is being provided by Title III Programs and the implementation period is eight months.

Star Metro (City of Tallahassee)

StarMetro provides mass transit services for FAMU students that includes two (2) Venom Routes and the University-Pass (U-Pass) Program. The Venom Routes transport students from nearby apartment complexes through various stops around campus. The U-Pass Program allows any FAMU student to ride throughout the City of Tallahassee by showing their Rattler ID card.

The University funds this service from the student transportation and access fee. Students are assessed \$65 for the Fall semester, \$65 for the Spring semester and \$33 for the Summer semester.

The current contract with StarMetro covers the period of July 1, 2009 through June 30, 2012. The contract contains a provision that allowed the University to extend the contract for an additional year. The University executed a Memorandum of Understanding effective July 1, 2012 extending the services through June 30, 2013.

Costs

Costs are broken down into two categories: Venom Routes and U-Pass ridership. Venom Routes are charged on a per hour basis. StarMetro estimates that for FY 2012-13 Venom I and II will use 4,125.50 hours of service. At an hourly rate of \$60.86, this equates to \$251,078. FSU's hourly rate is \$63.15. TCC does not pay an hourly rate since they do not have their own buses.

StarMetro charges FAMU, FSU and TCC a fee of .50 per swipe for the U-Pass Program. StarMetro estimates that FAMU riders will use 466,000 swipes, this equates to \$233,000.



Florida Agricultural and Mechanical University
Board of Trustees Information Item
Ridership and Cost Summary

FY	Venom Routes	U-Pass	Total Ridership	Amount	Notes
2009-10	304,182	394,259	698,441	\$ 507,030	
2010-11	337,167	522,860	860,027	\$ 507,030	The negotiation for year two was never finalized. Absent an agreement by both parties, the terms of the prior year remained in effect.
2011-12	332,189	432,558	764,747	\$ 422,874	Venom III was eliminated and the College of Engineering (COE) route was transferred to the U-Pass route which decreased the overall operating hours.
2012-13 (est.)	317,625	466,000	783,625	\$ 484,078	Increase in U-Pass ridership and a slight increase in the hourly rate.
Total Contract				\$ 1,921,012	

Parking Services is in the process of negotiating a new three year contract with StarMetro (City of Tallahassee) effective July 1, 2013. Discussions include the following areas: *costs, routes, and marketing services.*

The negotiation team consists of students and representatives from Parking Services, the Office of Procurement Services and the Office of the General Counsel.

We **estimate** that the amount for the new contract will be approximately \$1.44 million which reflects an estimated annual increase of 3%. This increase is based on an estimate of the fuel costs, salaries and benefits, and maintenance costs.

- FY 2013-14: \$466,000
- FY 2014-15: \$479,980
- FY 2015-16: \$494,380

VI. (d) Contracts over \$100,000



Florida Agricultural and Mechanical University Board of Trustees Information Item

Meeting Date: February 7, 2013

Agenda Item

Subject: Contracts over \$100,000

Information Only: Four (4) contracts have been executed since the last BOT meeting.

Contract Number	Contract Summary	Department	Date	Amount
C-3587	Jackson State University: The Environmental Cooperative Science Center (ECSC), led by FAMU in Partnerships with other universities (Texas A&M University@ Corpus Christi, Delaware State, Jackson State University, University of Texas @ Brownville and Creighton University) and three National Estuarine Research Reserves. The mission of ECSC is to educate and train a new generation of scientists, with emphasis on minorities groups entering the National Oceanic and Atmospheric Administration (NOAA) related workforce. This contract is a cost reimbursement contract.	Division of Research	9/1/2012-8/31/2013	\$177,245.00
C-3616	University of Texas at Brownville: The Environmental Cooperative Science Center (ECSC), led by FAMU in Partnerships with other universities (Texas A&M University@ Corpus Christi, Delaware State, Jackson State University, University of Texas @ Brownville and Creighton University) and three National Estuarine Research Reserves. The mission of ECSC is to educate and train a new generation of scientists, with emphasis on minorities groups entering the NOAA related workforce. This contract is a cost reimbursement contract.	Division of Research	9/1/2012-8/31/2013	\$186,314.00
C-3641	Delaware State University: The Environmental Cooperative Science Center (ECSC), led by FAMU in Partnerships with other universities (Texas A&M University@ Corpus Christi, Delaware State, Jackson State University, University of Texas @ Brownville and Creighton University) and three National Estuarine Research Reserves. The mission of ECSC is to educate and train a new generation of scientists, with emphasis on minorities groups entering the NOAA related workforce. This contract is a cost reimbursement contract.	Division of Research	9/1/2012-8/3/2013	\$212,265.57
C-3609	Professional Opportunities Program (POPS) - A Non-Profit community based organization that works with disadvantaged students in low performing schools in Orange, Osceola, Polk, Duval, Leon, Palm Beach, Broward and Pinellas Counties. The Program provides educational workshops, college and secondary educational tours, community service projects mentoring and internships.	Division of Financial and Administrative Services (DFAS)	9/1/2012-12/31/2013	\$900,000.00