

**Florida Agricultural and Mechanical University
Board of Trustees**



**MEETING MINUTES
March 10, 2016
9:00 A.M.**

CALL TO ORDER AND WELCOME

Cleve Warren, Chairman

Chair Warren called the meeting to order. Dr. Carl Starling called the roll and a quorum was established. The following trustees were present: Washington, Woody, Warren, Lawson, Grable, McCoy, Carter, Dortch, Shannon, Reed, and Graham. Trustees Moore and Lawrence were unable to attend due to prior commitments.

PRESIDENT'S REPORT

Dr. Elmira Mangum, President

Chair Warren recognized President Mangum for her report. Highlights from her report included the following:

- FAMU was elevated to an R2 research university, which is the second highest Carnegie Classification.
- The College of Pharmacy and Pharmaceutical Sciences was ranked 12th by the Blue Ridge Institute of Medical Research for generating research funding.
- US News and World Reports listed FAMU among the Top 25 schools in the nation for enrolling a high percentage of students accepted.
- FAMU was recognized as a Top 10 HBCU for being among the nation's top producers of doctors, scientists, and engineers.
- The Baby Rattlers Girls' Basketball team, led by Coach Erica Cromartie, won the state basketball championship.
- Dr. Seth Ablordeppy, professor of Pharmacy, was awarded a total of \$1.4 million, by the National Institute of General Medicine Sciences, to conduct research that would lead to the discovery of novel third-generation antipsychotics.
- The NCAA lifted the APR-related sanctions on the men's basketball team making it eligible to compete in 2016/17 post zone. The NCAA also announced that the football program will have full spring practice again for the 2017 season.

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Next, President Mangum reviewed the progress on her goals and objectives:

Goals/Objectives	Percentage Completed
Development and roll-out of strategic annual and major gift fundraising campaign.	100%
Document the existing financial conditions and provide a structure for reporting all funds and expenditures to stakeholders.	100%
Increase efforts to expand the use of campus spaces by outside groups to expose the community to our students and to raise funds to supplement operating costs and facility maintenance.	100%
Provide professional development opportunities for employees to facilitate the use and best practices and creativity in program delivery and design.	100%
Improve the accuracy of job descriptions and assignment of responsibility forms for faculty and staff and continue internal organizational efforts for efficiency and effectiveness.	100%
Automate manual processes and aligning them with performance goals.	100%
Enhance risk management by completing annual risk assessment.	100%
Increase efforts and establish STEAM housing and collaborative study spaces that complement academic programs and priorities.	100%
Engage in shared governance with the faculty to enhance the University's performance, under the Board of Governors' performance funding model.	100%
USDA land transfer acquisition for Brooksville.	100%
Raise funds through increased use of analytics and behavior-based techniques.	100%
Provide materials in print and online in Spanish.	100%
Develop a comprehensive strategy to identify processes to promote tech transfer, with the goal of moving patents and innovations to the mainstream, for the purpose of increasing revenues and finding solutions to social, medical, and technological problems.	95%
Increase transfer and articulation agreements with high schools and community colleges.	90%
Develop and implement strategies to increase the number of degrees in the BOG areas of strategic emphasis, including science, technology, engineering, and mathematics for undergraduate and graduate degrees.	75%
Re-brand towards the "Best-in-Class" university by establishing matrixes that send more efficient operational results.	85%
Eliminate the excessive use of outside consultants in trades where we already have the campus expertise.	75%
Establish the comprehensive research strategy linked to areas of critical importance to the University.	75%

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Goals/Objectives (continued)	Percentage Completed
Increase the number of research, education and extension activities between the University and small local farmers, African-American farmers, and other agricultural entrepreneurs.	75%
Expand and enhance the relationship with Brazil through the expansion of the non-segmental program.	70%
Develop and implement a multi-year enhanced research capability in funding across all platforms.	65%
Enhance campus pride and beauty.	60%

President Mangum then discussed the Strategic Planning Task Force Recommendations.

Strategic Planning Task Force Recommendations/Destinations	
1	Exceptional student experience with several objectives, including delivering world-class, cutting-edge undergraduate, graduate and professional programs
2	Effective support programs and activities to recruit, advance and graduate a diverse population, creating innovative co-curricular activities, and prioritizing student success across all graduate and professional programs.
3	Excellent and renowned faculty.
4	Transformative alumni, community and business engagements with four objectives: <ul style="list-style-type: none"> • Strengthening the alumni relations of the institution; • Building and leading strong networks of supporters and partners; • Accelerating fundraising activities focused on top institutional priorities; and • Establishing Best-in-Class” athletic program.
5	First-class business processes and exceptional customer experiences.

Trustee Carter suggested that transparency should be added as a goal in the strategic plan. Chair Warren and the Board thanked the Strategic Planning Task Force for their work.

PRESENTATION FROM SACS-COC

Dr. Alexei Matveev, director of training for the Southern Association of Colleges and Schools, Commission on Colleges presented information to the Board relative to student completion rates for institutions such as Florida A&M University. He explained that completion rate is different from graduation rate. Completion is defined as having a post-secondary credential, degree or certificate, compared with graduation rate which looks at whether the student graduates within a specified period of time.

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Dr. Matveev indicated that large enrollment size, large endowment size, high Carnegie classification, and high admission standards contribute positively to increasing the student completion rate. Completion rates are adversely affected by the percentage of Pell Grant recipients, percentage of minorities, and percentage of part-time enrollments.

Dr. Matveev provided the following example “If you are a full-time student in this resource rich institution with selective admission standards, you are almost guaranteed to complete a credential within six years; however, if you are a part-time student in an institution that’s less selective and have less resources, the probability of completing within six years is close to zero.” He concluded his presentation by recommending to the Board that as it works on insuring accountability and transparency, it will need to come up with formal standards and benchmarks.

PUBLIC COMMENTS

Chair Warren recognized the following individuals for public comments:

- Mr. Michael E. Williams
- Mr. Mickey Clayton
- Dr. Maurice Holder

CONSENT AGENDA

Chair Warren asked trustees to indicate any items they wanted to be added or removed from the consent agenda. In a formal motion, Trustee Lawson indicated that BF2 needed to be removed from the consent agenda. It was seconded by Trustee Woody and the motion carried.

Trustee Carter moved approval of the consent agenda. It was seconded by Trustee Woody and the motion carried. The consent agenda included the following items:

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| BT1 | December 11, 2015 BOT Minutes |
| AA1 | Annual Accountability report |
| AA2 | Tenure Upon Appointment
Dr. Peggy Auman
Dr. Sarah Price
Dr. Traki Taylor
Dr. Ray Robertson
Ms. A. Felecia Epps |
| AA3 | Sabbatical and Professional Development Leave |
| AC1 | Acceptance of Performance Funding Data Integrity Audit |

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AC2	Acceptance of CRI Pharmacy Building Report
BF1	Amendment to the 2015-2016 Operating Budget
SCPE1	Presidential Evaluation Summary Template
SCPE2	2016-2017 Presidential Evaluation Timeline

STANDING COMMITTEE REPORTS

Chairman Warren recognized the Committee Chairs to present their respective reports.

Special Committee on Athletics

Trustee Kelvin Lawson, Chair

Trustee Lawson reported that the committee did not meet as scheduled, due to the lack of a quorum.

Budget and Finance

Trustee Kelvin Lawson, Chair

Trustee Lawson reported that the committee did not meet as scheduled, due to the lack of a quorum.

Special Committee on Governance

Trustee Gary McCoy, Chair

Trustee McCoy indicated that the committee met and approved the minutes of its previous meeting. He also stated that the committee will review its mission and role and bring recommendations back to the full board. Chair Warren asked the committee to bring recommendations to the Board regarding how the Operating Procedures can be revised to improve the efficiency of the Board. Vice Chair Lawson asked that the committee be mindful of the issue of "shared governance" and keep the Board apprised of best practices. Finally, it was recommended that the committee work on committee charters for the Board's committees.

Special Committee on Presidential Evaluation

Trustee Carter, Member

Trustee Carter reported that the committee's action items were approved on the consent agenda. He reported that the committee also reviewed its responsibilities during the committee meeting.

Academic Affairs

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Trustee Matthew Carter, Chair

Trustee Carter stated that the Academic Affairs Committee had three items that were addressed on the consent agenda.

Audit and Compliance

Trustee Washington, Chair

Trustee Washington informed the Board that the committee met on February 10, 2016 and March 3, 2016. The action items addressed during those meetings were included in the consent agenda. She also shared that the committee discussed its roles and responsibilities and was provided an update on audit reports. Trustee Washington also reported that the final report from Grant Thornton regarding the renovations and hiring incentives payments will be presented during the June BOT meeting.

Direct Support Organizations

Trustee Bettye Grable, Chair

Trustee Grable reported that the Direct Support Organization Committee did not have any action items.

Facilities Planning

Trustee Kelvin Lawson, Member

Trustee Lawson reported that the Facilities Committee heard several updates during its committee meeting, including information regarding: the DOE Capital Financing Program Application, the Public Private Partnership, and the Continuing Services Agreement.

Trustee Graham inquired about the University almost losing \$2.3 million in CITF funds. The Board had a brief discussion and suggested the need for a written plan of action on how this can be avoided in the future and corrective actions.

Student Affairs

Trustee Nicole Washington, Chair

Trustee Washington indicated that the committee approved its minutes and had several information items. She shared that summer admission applications are up by 50% and the fall 2016 cohort has an average GPA of 3.65. The average SAT is 1553 and the ACT is 23. She reported that 10,394 students were awarded financial aid this academic year.

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Trustee Graham asked that the University invest in the Career Center because it directly impacts students. Trustee Carter inquired about the robustness of the Career Center and agreed that it is an important component in ensuring that students find employment after they graduate, so that they can become responsible citizens. Provost David shared that in the Accountability Report, the University is performing well regarding the employment statistics.

ACTION ITEMS

The Board then considered the following action items:

1. Trustee Lawson moved approval of the operating budgets for the prior year, current year, and projected years for the university auxiliary facilities and revenue bonds. It was seconded by Trustee Dortch and the motion carried.
2. Trustee Dortch moved approval of the “Five-year Fiscal Plan” for the Department of Intercollegiate Athletics. It was seconded by Trustee Lawson. Trustee Dortch amended his first motion to provide the following: Approval of the five-year fiscal plan for the Department of Intercollegiate Athletics and direct the President, the Chairman, the Athletic Department, Finance, and the Boosters to come together to work out a plan to transition the assets. Trustee Lawson seconded the motion and the motion carried.

STATUS UPDATES

The Board heard status updates from the Faculty Senate, the Student Government Association, University Development, the National Alumni Association, and the Division of Research.

Next, Chair Warren announced that the Board would have a Strategic Planning retreat and BOT meeting June 9th, 10th, and 11th. He suggested that the schedule include a working dinner Thursday evening, the retreat Friday and a business meeting on Saturday.

With no further business, the meeting adjourned.

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