

**SUMMARY MINUTES  
BOARD OF TRUSTEES MEETING  
Grand Ballroom  
Thursday, December 3, 2009**

Chairman C. William Jennings called the meeting to order at 9:30 a.m. Mrs. Fuse-Hall called the roll and the following trustees were present: Chairman Jennings, Trustee Solomon Badger, Trustee Richard Dent, Trustee Gallop Franklin, Trustee Maurice Holder, Trustee Charles Langston, Trustee Spurgeon McWilliams, Trustee Daryl Parks, Trustee Belinda Shannon and Trustee Karl White. A quorum of the board was established.

Chairman Jennings congratulated President Ammons and the University family for their work in light of the dire economic times. He recognized several fall sports that experienced great success during the regular season. He congratulated the 2009 Football Team which includes the MEAC Player of the Year, Curtis Pulley, the quarterback. Chairman Jennings also applauded the Volleyball Team that was ranked as a second seed in post-season play.

Chairman Jennings welcomed Mrs. Marjorie Turnbull to the board. She was recently appointed by the Board of Governors and her term will begin in January. Chairman Jennings said, "We are pleased that you have attended the committee meetings yesterday and today to become acclimated to this board. Welcome Marjorie, we look forward to working with you." Trustee Turnbull remarked, "I am pleased and honored to join this group."

Trustee Karl White moved approval of the minutes for November 24, 2009. Trustee Langston seconded the motion and the minutes were approved.

Next, the chairman noted that the University's General Counsel identified several matters relating to collective bargaining agreements that the board needs to discuss. Chairman Jennings recognized Attorney McKnight for the legal description for convening in closed session.

Attorney McKnight noted that Section 447.605 (1) of Florida Statutes provides:  
...[all] discussions between the chief executive officer of the public employer or his or her representative, and the legislative body or the public employer relative to collective bargaining **shall be closed and exempt** from Section 286.011 of the Florida Statutes.

This exemption applies in the context and actual and impending collective bargaining negotiations. Therefore, he asked everyone to clear the room except the board, President Ammons, the attorneys, including Attorney Michael Mattimore, outside counsel for the University. The board convened in closed collective bargaining session.  
**{Board convened in closed session}**

## OPEN SESSION

The board reconvened in open session and Chairman Jennings recognized Trustee Gallop Franklin for a motion to approve the ratification of the Collective Bargaining Agreement between the Graduate Association Union (GAU) and the University. Trustee Holder seconded the motion and it was approved. Next, Vice Chairman Parks moved that the board approve the ratification of the AFSCME agreement. This motion was properly seconded and the motion carried with one dissenting vote.

Chairman Jennings recognized President Ammons for his report.

## PRESIDENT'S REPORT

President Ammons presented his report. He welcomed Trustee Turnbull to the meeting and looked forward to working with her. The President's Report highlighted the following areas:

- **FAMU Receives \$2.5 Million.** The Office of the Director of National Intelligence Community awarded FAMU a \$2.5 million grant over five years to establish and fund a Center of Academic Excellence.
- **Tom Joyner Foundation Scholar of Honor Award**  
Senior Afton Nealy became the first recipient of the Tom Joyner Foundation new Scholar of Honor program. The scholarship provides \$1,500 to a veteran of the Iraq or Afghan wars since Sept. 11, 2001.
- **FAMU Business and Industry Cluster** made a check presentation in the amount of \$851,914.67 to the University during halftime of the homecoming football game.
- **The School of Journalism Media and Graphic Arts celebrated its 35<sup>th</sup> Anniversary** hosting a forum which included Byron Pitts, Randall Pinkston, Bill Whitaker, Harold Dow, and Russ Mitchell — all national correspondents for CBS.
- **FAMU Names Two Campus Buildings and Road**  
During homecoming, we named two campus buildings and a street after outstanding alumni: the Hansel E. Tookes Student Recreation Center; the Alfred "Al" Lawson Multipurpose Center Teaching Gym; and Robert "Bullet Bob" Hayes Lane and Circle, the road off of Wahnish Way that leads to Bragg Memorial Stadium.
- **FAMU Establish the Florida Alliance**  
In November at the Florida State Capitol, Senator Anthony "Tony" C. Hill, Sr., District 1, announced in conjunction with FAMU that we would establish the Florida Alliance with the University of Florida Prostate Disease Center, the Central Florida Pharmacy Council, and 100 Black Men of NW Florida Panhandle.
- **FDIC**  
The Federal Deposit Insurance Corporation hosted two forums at Florida A&M University to help consumer advocacy groups and consumers avoid foreclosure scams.
- **Music and Entertainment Conference**  
The Lyceum Series presented the Music and Entertainment Conference in November which featured professionals in the field. This spring the Lyceum



lineup includes the Highwaymen, the Clark Sisters, Dance Brazil and Wynton Marsalis and the Jazz at the Lincoln Center Orchestra.

- School of Graduate Studies and Research launched the HBCU Graduate Research and Education Program this fall semester to increase the number of underrepresented minorities with advanced degrees.
- **Health Care Forum**  
FAMU School of Allied Health Sciences and Colleges of Pharmacy and Pharmaceutical Sciences, School of Nursing, College of Arts and Sciences,, Department of Social Work, FAMU Community Health Alliance, Environmental Science Institute and the Institute of Public Health partner to inform citizens of the Big Bend About Obama's proposed reform.
- **SGA Purchases Buses to Promote FAMU**  
The Student Government Association recently leased two 56-seat charter buses for recruitment trips and other SGA activities.
- **Industry Cluster and Key Executive Council**  
The division of University Relations has continued to work with the Key Executive Council of the Industry Cluster on strategic planning to strengthen our corporate partnerships.
- **Law School Celebration**  
Walt Disney World Resorts has agreed to be the Title Sponsor for the College of Law Accreditation Celebration Golf Tournament and Gala event; an in-kind sponsorship valued at well over \$110,000.
- **\$750,000 GRANT from CDC**  
The Centers for Disease Control and Prevention Agency for Toxic Substances and Disease Registry awarded FAMU \$750,000 over three years to FAMU for its Environmental Health, and Toxicology Educational Research Program. FAMU is one of only two recipients that received the award.
- **Forums conducted on-line forum in November** with the campus having faculty, students and staff participating was very successful
- **Holiday Community Celebration.** During this event, the third since the president arrived, area youth received gifts. This year the goal is to present to 1,000 youths, \$15 gift cards and a book. .

## **BUDGET & FINANCE COMMITTEE**

Trustee Dent provided the report for the Budget and Finance Committee. The Committee heard from Ms. Nellie Woodruff, Assistant Vice President for Human Resources, who presented amendments to the Benefits and Leaves Policy. The first amendment establishes a definition for "winter break". The second amendment eliminates the requirement for the Board of Trustees to approve the winter break. The President in consultation with the Vice President for Administrative and Financial Services would have the authority to grant salaried employees up to five (5) paid personal holidays in addition to the officially designated holidays for December 25<sup>th</sup> and January 1<sup>st</sup>. The President would be required to inform the Board of Trustees of the decision regarding the winter break as soon as practicable.



Trustee Dent moved that the Board of Trustees approve the amendments to the Benefits and Leaves Policy. Trustee White seconded the motion and the motion carried.

Next Vice President Teresa Hardee, CFO & Vice President for Administrative and Financial Services, presented an amendment to the Preparation and Submission of Budget Policy. The amendment grants the President the authority to amend the operating budget provided that the amendment does not exceed two (2%) percent or \$100,000 (whichever is greater) per fund. The Board of Trustees must approve any amendments above this threshold. The board will receive a budget report at each meeting to include any amendments that do not require Board approval, which will be presented as informational items.

Trustee Dent moved approval of the amendment to the Preparation and Submission of Budget policy. Trustee White seconded the motion and the motion carried.

Finally, Trustee Dent presented information regarding two budget amendments. The first budget amendment provides \$1,654,951 in additional budget authority in the Student Activities budget. The additional budget authority will be funded from the carry forward balance. These funds will be allocated as follows:

- \$847,075- for Senate Unallocated
- \$263,217- to pay the utilities and cleaning costs of campus facilities
- \$250,000- reserves for emergencies
- \$240,118- to renovate the bowling alley
- \$51,541- for the Senate Technology Smart Room
- \$3,000- Christmas for Katrina in New Orleans community service initiative.

The second budget amendment provided \$20,000 in additional budget authority in the Auxiliary Enterprises budget entity for Residential Life. These funds will be used to cover legal costs for negotiating the design-build contract for the student housing initiative for Sampson and Young. The additional budget authority will be funded from the Housing fund balance.

Trustee Dent moved that the Board of Trustees approve the amendments to the operating budget. Trustee Franklin seconded the motion and the motion carried.

Trustee Dent informed the board that the committee heard from Vice President Hardee who presented an update on the operating budget along with trends and conditions that will impact the operating budget for the next two (2) fiscal years. She provided an overview of the general revenue and lottery allocations for the last four (4) years. The general revenue funding has declined approximately 23% since fiscal year 2006-2007.

Ms. Hardee also presented an update on the allocation of stimulus funds. The University will not receive the stimulus funds after fiscal year 2010-2011. Additionally, the State of Florida is facing a projected \$2.7 billion general revenue shortfall for the next fiscal year. In preparation of the operating budget, there will be a budget workshop



during the February 2010 board meeting to begin discussing measures that the University may implement to meet the projected revenue shortfall for the next two (2) budget cycles.

### **ACADEMIC AFFAIRS**

Trustee Badger presented the report from the Academic Affairs Committee. The committee heard from Provost Hughes Harris, who informed the Committee that the University has been actively researching the possibility of a dental school for the past two years with the assistance of consultants. Assistant Vice President Donald Palm, and Associate Vice President Gita Pitter, presented a PowerPoint presentation highlighting the University's plans for a College of Dental Medicine. They outlined the process, which requires the University to submit a request to the Board of Governors to amend the State University System's Legislative Budget Request and seek \$1.5 million in planning funds. These funds would support a feasibility study and other planning activities, consultant fees, travel, and other operational costs for the College of Dental Medicine at the University. The proposed College of Dental Medicine will serve the needs of Florida's underserved rural and inner city residents. The Board of Trustees must approve this request prior to submission to the Board of Governors.

The Committee members were fully engaged in this discussion and were excited about the possibility of the University establishing a College of Dental Medicine. This would be the first dental school established at an HBCU since 1886. The Provost assured the Committee that there are plans to have an undergraduate degree track that would feed students directly into the dental college. The proposed dental college would also develop residency programs that would encourage continued service to the "underserved" population. The University has been actively researching the possibility of a dental school for the past two years. In the event the Legislature does not provide funding for the planning proposal, Provost Hughes Harris indicated that the University will pursue other avenues, including seeking private planning dollars.

Trustee Badger moved approval of the University's request to seek \$1.5 million for planning funds to engage in feasibility and planning activities for a College of Dental Medicine. The motion was seconded by Trustee Shannon and the motion carried.

The Committee's second action item was the approval of a one-semester leave of absence for Dr. Angela Lewis. Dr. Lewis, an assistant professor in the School of Business and Industry, was awarded a McKnight Junior Faculty Development Fellowship for the Spring 2010 semester by the Florida Education Fund. This program encourages excellence in teaching and research by assisting junior faculty in pursuing their interests. Dr. Lewis plans to produce publications in the area of supply chain management. This leave of absence is with full-pay. The Florida Education Fund will provide the University with \$12,000 to off-set the costs of replacing Dr. Lewis during her leave.



Trustee Holder moved approval of Dr. Lewis' leave of absence. The motion was seconded by Trustee Langston and the motion carried.

A "Draft" of the University's Annual Report was distributed to the Committee. Provost Hughes Harris indicated that the annual report is a new report that is required by the Board of Governors. She further indicated that the report will be considered by the BOT at a called meeting in mid-December, as it must be approved by the Board prior to being submitted to the Board of Governors. Provost Hughes Harris asked the Committee to review the report and to contact President Ammons, Dr. Pitter, or her regarding any questions.

### **AUDIT COMMITTEE**

Trustee Karl White presented the Audit Committee report. He noted that the Committee heard a presentation from Vice President Charles O'Duor who provided an update on the grade change process. As part of the scheduled work in the University Audit Plan for 2009-10, the Division of Audit and Compliance conducted a review of the grade change process. The objective of the review was to determine whether the control procedures implemented by the University were working as intended. The review revealed that the control measures are adequate and operating as designed. Further updates on the grade change process will be provided to the Board of Trustees in future meetings.

### **FACILITIES PLANNING COMMITTEE**

Trustee McWilliams provided the committee meeting report and extended an official welcome to the new members of the Facilities Committee.

The Committee heard from Teresa Hardee, CFO & Vice President for Administrative and Financial Services, who presented a recommendation for approval to contract for the construction of Phase II of the Hansel E. Tookes Sr. Recreation Center. The Student Government Association has approved a design for Phase II of the Recreation Center which includes basketball, racquet ball, and multi-use courts; stationary biking; and additional restrooms. The budget for Phase II is \$2.7 million. The University has advertised for contractors to bid on the construction work. The bid openings will occur on December 15, 2009.

Trustee McWilliams asked the board to authorize the President to:

- (a) Enter into contract negotiations with the lowest responsible and responsive bidder for the construction of Phase II of the Hansel E. Tookes, Sr. Student Recreation Center;
- (b) Execute a contract with the lowest responsible and responsive bidder following: (i) the successful negotiation of contract terms; and (ii), the review and approval of the Office of the General Counsel;
- (c) Enter into contract negotiations with the next lowest responsible and responsive bidder, should negotiations with the lowest responsible and responsive bidder be unsuccessful, and continue the processes in items (a) and (b) above with the next-ranked bidders, as necessary, until a successful contract is negotiated and executed; and



(d) Notify the BOT of the results of the contract negotiations at the next BOT meeting.

Trustee Franklin seconded the motion and it carried.

Trustee White reported that the committee received a report on the use of the stimulus funds from the state of Florida for construction and facilities management. The \$628,000 allocation to construction and facilities management is being used to preserve 12 permanent positions and 11 temporary positions.

The Committee was informed that the PECO Revenue Estimating Conference occurred on December 2, 2009; however, no additional information is known at this time.

Finally, the Committee received an update on the sustainability efforts and activities at the University. Highlights of the University's are:

- Addressing the strong interest of students in campus sustainability;
- Increasing the recycling around campus;
- Incorporating sustainability elements as an integral part of the 2010-15 Master Plan and new major construction; and
- Hosting the 2010 Regional Campus Sustainability Conference

Chairman Jennings announced that one member will conclude his service on the board at the end of the meeting. He thanked Trustee Robert Brown for serving with distinction and on behalf of the board members offered sincere appreciation for all his efforts. Chairman Jennings recognized Trustee Daryl Parks to read a resolution in tribute to Trustee Robert Brown. Trustee Holder moved approval of the resolution and it was seconded by Trustee Parks. The motion carried unanimously. Trustee Brown thanked his colleagues and noted that he would continue to support the University in every way; "the President can call me anytime."

Chairman Jennings noted that there were no public comments scheduled.

Trustee Parks commended the University's efforts for the enrollment turn around and the increased quality of the student applicants. Trustee Dent expressed his excitement regarding the Dental School, which adds creditability to the University overall.

President Ammons thanked the Board for their continued support especially by the actions taken today regarding the planning for the feasibility study of the School for Dental Medicine. He wished everyone a happy holiday season.

There being no further business, the meeting was adjourned.

Respectfully submitted,

*Rosalind Fuse-Hall*

Rosalind Fuse-Hall  
Assistant Corporate Secretary