

CONTROLLERS OFFICE-PAYABLES AREA

PROCESSOR NAME	PHONE NUMBER	AP VENDOR ASSIGNMENT	TRAVEL ASSIGNMENT	IMAGE NOW
Brittnei Hood BRITTNEI.HOOD@FAMU.EDU	412-5353	Clearance Forms, HR/SF Voucherbuild, ALL Pay Cycles, Outstanding Checklist, ACH Implementation, BOA Work Payments	Travel Security forms, Non Employee Forms, Travel Authorization, Expense Reports	Assistant Controller
Shay Williams QUINEASIA.WILLIAMS@FAMU.EDU	412-5062	B,K,M,V,Utility Bills - (TEC/OUC, etc) Phone Bills (Verizon)		AP1
Gerald Lacey GERALD1.LACEY@FAMU.EDU	412-5352	A,C,D,E,H,P,T		AP2
Natali Bennett NATALI.BENNETT@FAMU.EDU	412-5048	Airgas,Ferguson,I,J,N,O,Q,R, Construction, Library, ,College of Law, All Transmittals		AP3
Christalyn Davis CHRISTALYN.DAVIS@FAMU.EDU	561-2944	G,L,S, STIPENDS, Petty-Cash, Short term loans, Subreceptient, Tuition Reimbursement, Invoice Resolution, All direct payments, HR/SF Voucherbuild, Wires, Employee Benefit Payments		AP4
Vacant Position	412-5071	F L, U, W, X, Y, Z		AP5

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Charlotte Bellamy	561-2987		Cash Advance, Manual TA's, Pcard Recon, Expense Reports, Travel Link, Airfare	Travel 1
CHARLOTTE.BELLAMY@FAMU.EDU				
Keira Spencer	561-2890		TA's,ER's,Payment Request, Non- Employee, Clearence Forms	Travel 2
KEIRA.SPENCER@FAMU.EDU				
Vacant Position				Travel 3
Nehariyya Johnson	561-2941	AP Link, NO PO Que, Statements, Invoice inquiries, AR Reports		APLINK/ AP7
NEHARIYYA.JOHNSON@FAMU.EDU				
Aliyah Wilburn	412-5052	Check inquires, Returned Checks, AR Reports	Travel Link	Temp Chk/ AP7
ALIYAH1.WILBURN@FAMU.EDU				
Quelexcia Graves	561-2948	AP Link, NO PO Que, Statements, Invoice inquiries, AR Reports		APLINK/ AP7
QUELEXCIA1.GRAVES@FAMU.EDU				
Jada Crawford	412-5061	All Check Processing, Temp Check Link, Check Pick up, Void/Reissues, Returned Checks	Travel Check	Warrant Distribution
JADA1.CRAWFORD@FAMU.EDU				

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